



STEVE TSHWETE LOCAL MUNICIPALITY

MINUTES

OF THE

SPECIAL COUNCIL

MEETING HELD ON

21 August 2025

01:04 pm

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**MINUTES OF THE SPECIAL COUNCIL MEETING
HELD VIA VIRTUAL CONNECTION ON THURSDAY,
21 AUGUST 2025 AT 13:04**

PRESENT

Cllr ST Mathunyane (Chairperson)	Ald HF Niemann
Cllr PM Masilela	Ald P Mobango
Cllr CS Mashiloane	Ald SM Mogola
Cllr BC Shabangu	Cllr LS Qoka
Ald MJ Sekgwele	Ald GHE Romijn
Cllr GNB Mathibela	Cllr CM Soko
Cllr MC Mphego	Ald A Struwig
Cllr LE Nkwana	Cllr DA Stuurman
Cllr ZJ Ngubeni	Cllr AO Thabatha
Cllr I Mahlangu	Cllr DJ van der Merwe
Cllr PV Malinga	Cllr EW Vermooten
Cllr ME Nyambi	Ald S Wait
Cllr WMM Phetla	Cllr N Bottoman
Cllr LN Magagula	Cllr A Chego
Cllr JF Sithole	Cllr OA Cossa
Cllr ML Shabangu	Cllr P Malinga
Cllr JM Shongwe	Cllr NT Tshoane
Ald J Skosana	Cllr BC Mashabela
Cllr PE Williams	Cllr NZO Motla
Cllr SW Zulu	Cllr H Uys
Cllr P Mnisi	Cllr J Segage
Cllr E M Bruiners	Cllr MC Skosana
Cllr HG de Klerk	Cllr JC Haarhoff
Ald J Dyason	Cllr J Mentz
Ald AS Grobler	Cllr CJ Wolmarans
Cllr CS Smith	Cllr TR Mpye

ABSENT

Cllr MG Amigo

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OFFICIALS

Mr SM Mnguni	(Municipal Manager)
Dr EK Tshabalala	(Executive Director: Community Services)
Ms L Silolo	(Executive Director: Infrastructure Services)
Mr S Mahlangu	(Acting Executive Director: Financial Services)
Mr T Mokoena	(Director: Governance & Council Support)
Ms M Komane	(Acting Assistant Director: Administration)
Mr N Tjja	(Chief Risk Officer)
Ms D Philip	(Acting Chief Administrative Officer)
Ms P Stuurman	(Clerk Grade 1)

1 **OPENING**

The Speaker welcomed everyone and declared the meeting open.

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

2.1 Application for leave of absence in terms of Section 13 (1) of the Rules of Order

None

2.2 Application for leave of absence in terms of Section 13 (2) of the Rules of Order

2.2.1 THAT note be taken that Cllr LJM Zondo, Cllr JN Mthombeni, Cllr EP Mahlangu and Cllr MJ Mapheto have applied for leave of absence due to other obligations and their applications were approved.

3. **DISCLOSURE OF INTEREST**

None

4. **REPORTS OF THE EXECUTIVE MAYOR**

S-T

**EXTRACT OF THE REPORT OF THE 14TH/2025 MAYORAL
COMMITTEE MEETING WHICH WAS HELD IN THE MAYOR'S
BOARDROOM ON TUESDAY, 22 JULY 2025**

NON DELEGATED POWERS

Upon request by the Executive Mayor, it was

RESOLVED BY COUNCIL

THAT the report by the Executive Mayor in respect of items SC12/07/2025, be considered.

SC12/07/2025

RISK: REPORT OF THE ORDINARY RISK MANAGEMENT ANTI-FRAUD –ANTI-CORRUPTION COMMITTEE MEETING HELD VIRTUALLY ON 28TH MAY 2025

5/14/3/4 (Q)

RESOLVED BY COUNCIL

1. **THAT** the report of the Ordinary Risk Management Anti-Fraud, Anti-Corruption Committee meeting held virtually on 28th May 2025, as submitted by the Risk Management Anti-Fraud, Anti-Corruption Committee, be noted.
2. **THAT** the Council consider the following recommendations taken at the meeting mentioned above:

RECOMMENDATION NUMBER	HEADING	RECOMMENDATION BY RMAFACC
RMC01/05/2025	THIRD QUARTER: STRATEGIC RISK PROFILE REPORT FOR THE 2024/2025 FINANCIAL YEAR	RECOMMENDATION BY THE RISK MANAGEMENT ANTI-FRAUD, ANTI- CORRUPTION COMMITTEE THAT the Strategic Risk Register for the 2025/2026 Financial Year be considered by Council

S.T

RMC02/05/2025	THIRD QUARTER: OPERATIONAL RISK MONITORING PROFILE REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the Operational Risk Monitoring profile report for the 2024/2025 Financial Year be considered by Council.
RMC03/05/2025	THIRD QUARTER: ICT RISK MONITORING REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the ICT Risk Monitoring report be considered by Council
RMC04/05/2025	THIRD QUARTER: INSURANCE CLAIM FOR THE 2024/2025 FINANCIAL YEAR	THAT the Insurance Claims be considered by Council
RMC05/05/2025	THIRD QUARTER: SECURITY INCIDENT REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the Security Incident Report be considered by Council.
RMC06/05/2025	THIRD QUARTER: OHS REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the OHS Report be considered by Council
RMC07/05/2026	THIRD QUARTER: LITIGATION REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the Litigation report be considered by Council
RMC08/05/2026	THIRD QUARTER: FRAUD RISK FOR THE 2024/2025 FINANCIAL YEAR	THAT the OHS report be considered by Council
RMC09/05/2026	THIRD QUARTER: COMPLIANCE REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the Compliance report be considered by Council

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RMC10/05/2026	THIRD QUARTER: INTERNAL AUDIT PLAN FOR THE 2024/2025 FINANCIAL YEAR	THAT the Internal Audit Implementation Plan be considered by Council
RMC11/05/2026	THIRD QUARTER: PERFORMANCE REPORT FOR THE 2024/2025 FINANCIAL YEAR	THAT the Performance Report be considered by Council
RMC12/05/2026	THIRD QUARTER: AUDIT ACTION PLAN FOR THE 2024/2025 FINANCIAL YEAR	THAT the Audit Action be considered by Council
RMC13/05/2026	RISK: RISK MANAGEMENT IMPLEMENTATION PLAN FOR THE 2025/2026 FINANCIAL YEAR	THAT the Risk Management Anti-Fraud, Anti- Corruption Implementation plan be recommended for approval by the Council
RMC14/05/2026	STRATEGIC RISK FOR THE 2025/2026 FINANCIAL YEAR	THAT the strategic risk register for the 2025/2026 Financial Year be considered
RMC15/05/2026	RISK: REVIEWED RISK MANAGEMENT CHART FOR THE 2025/2027 FINANCIAL YEAR	THAT the Risk Management Anti-fraud, Anti- corruption Chart be recommended for approval by the Council

S.T

**REPORT OF THE 15TH/2025 MAYORAL COMMITTEE MEETING
WHICH WAS HELD IN THE MAYOR'S BOARDROOM ON
THURSDAY, 14 AUGUST 2025**

DELEGATED POWERS

Upon request by the Executive Mayor, it was

RESOLVED BY COUNCIL

THAT the report by the Executive Mayor in respect of items *SM01/08/2025*, be considered.

SM01/08/2025

FINANCES: FINANCIAL MONTHLY REPORT FOR JULY 2025

9/3/1 (S)

RESOLVED BY THE EXECUTIVE MAYOR

1. **THAT** the monthly in-year report for July 2025, be noted.
2. **THAT** permission be granted to the Acting Executive Director: Financial Services to submit the monthly in-year report for July 2025 in both electronic and hard copy format to the National and Provincial Treasury.
3. **THAT** permission be granted to the Acting Executive Director: Financial Services to place the monthly in-year report for July 2025 on the municipal website.

S.T

NON DELEGATED POWERS

Upon request by the Executive Mayor, it was

RESOLVED BY COUNCIL

THAT the report by the Executive Mayor in respect of items *SC06; SC07; SC08; SC09; SC10 & SC11/08/2025*, be considered.

SC06/08/2025

APPROVAL OF THE FINAL IDP/BUDGET/PMS PROCESS PLAN FOR THE 2026/2027 PLANNING CYCLE

3/4 (G)

RESOLVED BY COUNCIL

1. **THAT** the report by the Municipal Manager on the final 2026/2027 IDP/Budget/PMS Process Plan, for the planning cycle of the 2026/2027 Integrated Development Plan (IDP), be noted.
2. **THAT** the final 2026/2027 IDP/Budget/PMS Process Plan attached as **ANNEXURE A**, be approval by Council in terms of Section 28 of the Municipal Systems Act, 32 of 2000.
3. **THAT** permission be granted to the Director: Development and Strategic Support to publish a notice on the adoption of the final 2026/2027 IDP/Budget/PMS Process Plan in the local newspaper as well as other municipal platforms.
4. **THAT** the Municipal Manager to oversee the implementation of the 2026/2027 IDP/Budget/PMS Process Plan and to ensure its alignment with the budget and performance planning processes.

S-T

SC07/08/2025

**FINANCES: ROLL OVER AND ADJUSTMENT BUDGET FOR THE 2025/2026
FINANCIAL YEAR: AUGUST 2025**

5/1/2 (S)

RESOLVED BY COUNCIL

1. **THAT** the rollover adjustment budget as per **ANNEXURE A** for the 2025/2026 financial year in accordance with Section 28(2) of the MFMA be approved as set out in the following adjustment budget tables:

Table B1	:Adjusted budget summary
Table B2	:Adjusted budget on financial performance by Standard classification
Table B3	:Adjusted budget of financial performance by vote
Table B4	:Adjusted budget on financial performance revenue by source and expenditure by type
Table B5	:Adjusted capital expenditure budget by vote and funding
Table B6	:Adjusted budget on financial position
Table B7	:Adjusted budget on cash flow
Table B8	:Cash backed reserves/accumulated surplus reconciliation
Table B9	:Asset management

2. **THAT** the following capital projects be rolled over to the 2025/2026 financial year as per Section 28 (2) (e) of the MFMA:

- P2500011 Portable Guardhouses
- P2100058: Refurbishment and Upgrading of Vaalbank

3. **THAT** the Opex votes, as indicated in paragraph 3.5, 3.6 & 3.7 of the report, be adjusted, as per Section 28(2) (b) & (f) of the MFMA.

4. **THAT** permission be granted to the Acting Executive Director: Financial Services to submit the rollover adjustment budget for 2025/2026 financial year to the National Treasury and Provincial Treasury within ten (10) working days after being tabled in the Municipal Council.

S-T

SC08/08/2025

AUDIT & PERFORMANCE COMMITTEE CHARTER 2025/2026 FINANCIAL YEAR

5/14/1 (S)

RESOLVED BY COUNCIL

1. THAT the Audit and Performance Committee Charter be considered by Mayoral Committee and recommended to Council for noting and adoption as approved by the Nkangala District Municipality's Council.

SC09/08/2025

**FINANCES: SUPPLY CHAIN MANAGEMENT: STORES STOCKTAKING AT YEAR
END: 2024/25 FINANCIAL YEAR**

5/1/1/18 (R)

RESOLVED BY COUNCIL

1. THAT the report by the Acting Executive Director: Financial Services regarding the annual stocktaking at stores which was conducted on 26 to 27 June 2025, be noted.
2. THAT shortages of (70 commodities) R 491 435.19 be written off against the operating account (Stores: Stock Losses).
3. THAT shortages of (0 commodities) R 0.00 resulting from manual stock issues be written off against the operating account (Stores: Stock Losses).
4. THAT surpluses of (103 commodities) R 1 593 324.82 be taken into stock against (Stores: Stock Surpluses).
5. THAT Council take note of the net surplus of R 1 101 899.63.

SC10/08/2025

REQUEST FOR APPROVAL OF THE WRITE-OFF OF ASSETS NOT FOUND

2/4/12 (A)

RESOLVED BY COUNCIL

1. THAT Council approve the writing-off of the infrastructure and movable assets with the carrying value of R213 664.27 and R23 178,73 respectively.

8.7

SC11/08/2025

FINANCES: TRAFFIC FINES RECEIVABLES NOT PAID FOR THE PERIOD OF THREE (3) YEARS TO BE WRITTEN OFF AS BAD DEBTS

5/1/3 (S)

RESOLVED BY COUNCIL

1. **THAT** Council take note of the traffic fines report indicating long outstanding traffic fines.
2. **THAT** Council take note that there is no collection strategy to recover the long outstanding traffic fines, except through warrants of arrest issued by the Magistrate Court, which is valid for two (2) years after the date of issue of the warrant.
3. **THAT** Council approve writing off of traffic fines amounting to R16 100 800 as at 30 June 2025.

5. **CLOSURE**

The meeting adjourned at 14:50

SIGNED AT MIDDELBURG ON : 30/09/2025


SPEAKER