

**PART 4**  
**SUMMARY OF**  
**CHANGES TO**  
**POLICIES**

## 1. SUMMARY OF CHANGES TO POLICIES

The complete detailed policies are available on the municipal website – [www.stevetshwetelm.gov.za/finance/budget related policies 2022/2023](http://www.stevetshwetelm.gov.za/finance/budget%20related%20policies%202022/2023) for public scrutiny.

Amendments to policies are written in red ink (*example*).

## 2. New policies

None

## 3. Amended existing policies

### 3.1 Property Rates Policy

#### 12.7 Rates for farms used for business purposes

Agricultural farms (*AGB*) used for business / commercial / industrial activities shall be rated as if zoned for business, commercial or industrial.

#### 13.1.4 *Pensioners*

Pensioners may be granted a further rebate on the residential tariff for property owners subject to the following:

The applicant must apply annually:

- (a) Must be the registered owner of the property or in the case of a trust, the applicant must have life rights on the property.
  - 1. *the beneficiaries, for the meantime, of a testamentary trust established in terms of the Administration of Estates Act, 66 of 1965; or*
  - 2. *the trustees together with any beneficiaries, for the meantime, of a trust established in terms of the Trust Property Control Act, 57 of 1988;*
- (b) The combined income from all sources (including the spouses of the owner) may not exceed **R15 840** — **R16 800.00** per month.
- (c) *For validation of the information provided during the application process, vetting of the applicant/s will be carried out*

- (d) *A further validation of the income status will be undertaken by the confirmation of bank accounts should the consumer disagree with the vetting status*
- (e) *The party to whom the residential property is awarded in the event of a divorce (divorce decree); or*

(f) Average monthly earnings per month

Rebate

<del>R0</del>	<del>to R 3 960,00 (state pension x2)</del>	<del>100%</del>
<del>R 3 960,01</del>	<del>to R 7 920,00</del>	<del>70%</del>
<del>R 7 920,01</del>	<del>to R11 880,00</del>	<del>50%</del>
<del>R11 880,01</del>	<del>to R15 840,00</del>	<del>20%</del>

R0	to R 4 200 (state pension x2)	100%
R 4 200,01	to R 8 400,00	70%
R 8 400,01	to R12 600,00	50%
R12 600,01	to R16 800,00	20%

(g) the rebate will lapse upon:

- (i) death of the applicant;
- (ii) alienation of the property;
- (iii) when the applicant ceases to reside permanently on the property; and
- (iv) the combined income from all sources exceeds **R15 840.00 R16 800.00** per month.

(h) *That applicants that are 80 years and older automatically receive a 100% rebate only if application for pensioners rebate submitted and the accounts are fully up to date / have entered into an acknowledgement of debt agreement for arrears*

(i) The rebate to be granted will be based in respect of the combined preceding three (3) months average monthly earnings:

R0	to R 4 200 (state pension x2)	100%
R 4 200,01	to R 8 400,00	70%
R 8 400,01	to R12 600,00	50%
R12 600,01	to R16 800,00	20%

3.2 Free Basic Services & Indigent Support

6.2 Indigent relief will be granted to a household where:

(a) Monthly income is less than ~~R 3 780,00~~ R4 200 per month (state social grant).

6.11 A further validation of the income status will be undertaken by the confirmation of bank accounts should the consumer disagree with the vetting status.

#### 10.1 Applications

~~(a) An affidavit on unemployment must be attached to the application. The confirmation of bank accounts validated by the banks.~~

#### 3.3 Credit Control

##### PAYMENT OPTIONS

1.1.1 ~~payment by cheques~~ ;

1.1.2 the customer has the option of payment via bank guaranteed cheque, ~~bank cheque~~, electronic funds transfer, cash, debit order; and/or

1.1.3 A maximum of ~~six (6)~~ three (3) extensions per calendar year is allowed.

#### 3.4 Budget Virement Policy

Virements between repairs and maintenance and any other item segment are not allowed, only movements within repairs and maintenance will be allowed.

(a) Virements towards and from personnel expenditure is not allowed. Should a saving realize on a salary vote, such saving may be transferred to another operating vote subject to that the total salary budget will not overspend and approval of the chief financial officer.

#### **4 Unchanged policies & By-laws**

- Borrowing policy
- Budget policy
- Asset management policy
- Blacklisting policy
- Borrowing policy
- Contractor development policy
- Cost containment policy
- Funding & reserves policy
- Investment of surplus funds policy
- Impairment of Debtors write-off policy
- Pay day policy
- Petty Cash policy
- Methodology – classification treatment of land policy
- Unauthorised Irregular & Wasteful Expenditure
- Methodology – impairment and assessment of useful lives of assets policy
- Unclaimed Deposit policy
- Short term risk and liabilities policy
- Tariff Policy
- Credit control by-law
- Customer care and revenue management by-law
- Property Rates by-law