



Steve Tshwete  
Local Municipality

STEVE TSHWETE  
LOCAL MUNICIPALITY

2021/10-20

OFFICIAL - HR

# EXTERNAL BURSARY APPLICATION -2022

The Steve Tshwete Local Municipality intends to offer bursary opportunities for deserving and qualifying youth (18-35) residing within the Steve Tshwete Local Municipality. Applicants wishing to undertake full-time or distance learning undergraduate studies at Public Universities or TVET Colleges.

## 1. Eligibility/Admissibility Requirements:

- Be a South African citizen or lawfully residing in SA with certified documentary proof;
- Applicants residing within Steve Tshwete Local Municipality area (MP313) shall be given preference;
- Applicants living with disability are encouraged to apply;
- Applicants must have applied for, and been admitted into a public institution of higher learning to pursue the undergraduate qualification;
- Current grade 12 learners who have applied for admission and granted provisional admission pending their final grade 12 results;
- Applicant must meet the financial qualifying criteria for funding which is a combined gross family/household income of not more than R350 000.00 per annum;
- Applicants who are starting at a public institution of higher learning (Universities and TVET Colleges) for the first time;
- Applicants must be first time recipients of study bursary or loan;
- Applicants with incomplete undergraduate qualifications and are first-time recipients of a study bursary or loan may be considered subject to assessment of full supporting documents (e.g. history of financial statements and academic records from the institution) submitted with their application.

## 2. Bursary Funding:

The municipality shall fund approved bursary recipients annually in line with the mode of study undertaken by the learner and in line with the costs as stipulated by the academic institution. Subject to budget availability, the bursary fund is comprised of the following segments:

- Tuition Fees as per the institution's fee structure;
- Accommodation subject to submission of supporting documents (e.g. on campus boarding fee structure, private lease agreement) and established criteria.
- Daily travelling costs from place of accommodation to the academic institution; subject to established criteria;
- Living allowance subject to established criteria;
- Learning allowance in line with study curriculum and learning requirements.

## 3. The following certified documents must accompany the bursary application:

- Certified ID Copy of applicant and parents or guardians (and other relevant supporting documents);
- Credible grade 12 results/certificate (Certified)
- Certified Grade 12 (latest) results for current grade 12 students who are still in high school
- Admission documents from the academic institution;
- Full academic record for applicants already studying in higher learning institutions;
- Detailed written motivation
- Marriage certificate (if applicable)
- Proof of applicant's income or family/house hold income (including that of both parents or legal guardian/s);
- Affidavits by both parents or guardians if unemployed;
- Certified death certificates in case one or both parents are deceased;
- Proof of SASSA grand recipient (if applicable)

## 4. The following undergraduate qualifications shall be considered for funding:

- Engineering studies (Civil, Electrical, Chemical, Mining and Mechanical Engineering)
- Financial Management/Accounting, Internal Auditing
- Town & Regional Planning, ICT, Legal Qualification, Architectural Design, Quantity Surveying
- Public Administration, Environmental Studies, Real Estate/Property Valuations & Management
- Students intending to pursue or currently pursuing National Certificate-Vocational Education and Nated courses are encouraged to apply.

NB: The municipality has discretionary powers to decide on the final field of study to be funded in line with municipal services delivery priorities.

**CLOSING DATE: FRIDAY, 19 NOVEMBER 2021**

Enquiries can be directed to the following officials in the human Resources Department:

Mr. Tshupo Mokoena : Tel- 013 249 7825 (tshepom@stlm.gov.za)  
Ms. Lordie Mateteswa : Tel- 013 249 7188 (lordiem@stlm.gov.za)  
Mr. Samkelo Shabalala : Tel- 013 249 7080 (samkelo@stlm.gov.za)

Please Note:

1. Applications should be submitted on the prescribed application form (available from Municipal Offices or can be printed from Council's web site "www.stlm.gov.za") with certified copies of ID, Matric certificate/ Mid-term results, acceptance letter/ proof of registration and proof of residence to the Office of Director Human Resources at the Steve Tshwete Municipal Building, Ground floor, Cnr Walter Sisulu Street and Wanderers Avenue, Civic Centre Building main entrance.
2. The submission of an application gives Steve Tshwete Local Council the right to make inquiries necessary to obtain information regarding the applicant's background, qualifications/academic transcripts, employment reference checks of parent/s or guardian etc.
3. Applicants who have not been responded to within eight weeks of the closing date should consider their applications unsuccessful and correspondence will only be limited to short-listed candidates.
4. Incomplete or incorrect information on a bursary application form will disqualify an applicant.
5. No late and emailed/faxed applications shall be accepted. Only hand delivered applications will be accepted.
6. People from previously disadvantaged groups (HDI's) and People living with disability are Encouraged to apply

