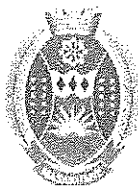


# INVITATION TO SUBMIT AN EXPRESSION OF INTEREST



## STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO. BS10/07/2022

CLOSING DATE: 31/08/2022

### EXPRESSION OF INTEREST FOR

### APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF PUBLIC LIBRARY BOOKS FOR STEVE TSHWETE LOCAL MUNICIPALITY AS AND WHEN REQUIRED FOR A PERIOD OF 36 MONTHS

Prospective suppliers are hereby invited from selected and qualified service providers for Expression of Interest for Appointment of a panel of service providers for supply and delivery of library books for Steve Tshwete Local Municipality as and when required for a period of 36 months.

The expression of interest will be followed by a limited bidding process with those suppliers that satisfy the minimum requirements.

The result may lead to the conclusion of an agreement with the successful bidder.

A Virtual non-compulsory clarification meeting will take place on 10/08/2022 starting at 12:00, click [Join Microsoft Teams Meeting](#) on the following link: <http://www.stlm.gov.za/tenders>.

Documents in respect of this submission will be obtainable on 02/08/2022 from Department: Legal & Administration, Room B207, First floor, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga, at no cost. It is advised that the documents be obtained before commencement of the clarification meeting.

The closing time for the delivery of submissions is **31/08/2022** at 12:00. Telegraphic, telephonic, telex, facsimile, e-mail and late submissions will not be accepted.

Duly completed bid documents enclosed in a sealed envelope marked "Appointment of a panel of service providers for supply and delivery of library books for Steve Tshwete Local Municipality As And When Required For A Period Of 36 Months" with the name of the bidder, shall be deposited with, Department: Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550) before 12:00 on 31/08/2022.

Queries relating to the issue of these documents may be addressed during normal office hours to S Xulu (013) 249-7271.

Submissions may only be submitted on the documentation that is issued.

**Only prospective suppliers who score a minimum of 60 points for functionality will be invited to participate in the closed bidding process.**

**This document will be used to determine the functionality and responsiveness of the prospective service providers, whereafter the qualifying service providers may be invited to take part in a closed bidding process.**

The result may lead to the conclusion of an agreement with the successful bidder.

Prospective suppliers must not submit any financial proposals with this document. Prospective suppliers are requested to only provide the following information requested and Service Providers who fail to submit the documents indicated as compulsory will be disqualified.

- Covering letter
- Company profile
- Provision of a copy / print Tax compliance status pin
- Summary of CSD registration
- Company registration documents (CK documents) – **Compulsory**
- Copy of current municipal account (not older than 3 months) – copy of Lease Agreement (and landlord's municipal rates account) – **Compulsory**
- Joint Venture Agreement (In case of a Joint Venture) – **Compulsory**
- Joint Ventures must be registered on CSD as Joint Venture
- All forms must be completed in full – **Compulsory**

**E.T Zulu**

**ACTING MUNICIPAL MANAGER**

Steve Tshwete Local Municipality

Municipal Civic Building

Wanderers Avenue

**MIDDELBURG**

1050