



Steve Tshwete
Local Municipality

PO Box 14 | Middelburg | 1050
Cnr Walter Sisulu Str & Wanderers Ave
Middelburg | Mpumalanga
T: +27 (0)13 249 7000 | F: +27 (0)13 243 2550
council@stlm.gov.za

Your reference:

Our reference: (3/2/4/1/7 ms)

Stakeholders

Business Owners

Small, Micro and Medium Enterprise Businesses

Dear Sir/Madam

SMME GRANT FUNDING FOR TOOLS OF TRADE

The above matter refers.

During an Ordinary Council Meeting that took place on the 29th September 2020, council took a resolution to approve the Local Economic Development Relief Measures and Recovery Plan as a response to the negative impact caused by COVID-19. A key element of the Recovery Plan is the establishment of a grant funding aimed at assisting local SMMEs with the purchasing of Tools, Equipment and Machinery to optimize their businesses with a hope to retain jobs and/or create new ones.

This is one of the many interventions the municipality is putting in place through the Recovery Plan to support local businesses which were the most hit by the pandemic.

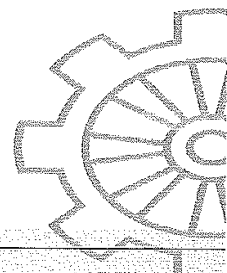
The Municipality, therefore, extends an invitation to all interested and qualifying SMMEs to submit their applications for this grant funding. Application forms can be downloaded on the Municipal website <http://www.stlm.gov.za/notices.php> The closing date for applications is 23 October 2020, 12H00 midday.

The detailed Recovery Plan is downloadable on the municipal website.

Enquiries may be directed to Mlungisi Sindane on (013) 249 7856/7153/7334 or Mlungisis@stlm.gov.za

Yours Faithfully,

MR B KHENISA
MUNICIPAL MANAGER
06 OCTOBER 2020





Steve Tshwete Local Municipality

TOOLS OFTRADE SMME FUNDING 2020

APPLICATION FORM

Part 1: Applicant Information

1. First Name: _____ 2. Surname: _____
3. Date of Birth: _____ 4. Gender (*Circle one option*): M / F
5. Cell Number: _____ 6. Email: _____
7. Physical Home Address: _____

8. Section/Location: _____ 9. Ward No. _____
10. Population Group (*X one option*): African | White | Indian | Coloured
11. Living with Disability: Yes | No If yes, please indicate: _____

Part 2: Business Information

12. Name of business: _____
13. Business Sector/ Industry: _____
- 14 Type of business entity: Close Corporation [cc] Private Company [Pty. Ltd]
 Unregistered/Informal
15. Company Registration Number (*if applicable*): _____
16. SARS Tax Number (*if Applicable*): _____ Permit No. (*If Applicable*): _____
17. B-BBEE Status: Black Ownership _____%
18. Black Female Ownership _____% Black Youth Ownership _____%

28. Why should you be considered (Provide a motivation for your application)?

Part 4: General Information

- The Funding will be non-financial and to the maximum of R150 000 per applicant.
- The Municipality at its discretion might choose to not fund certain items of the proposal.
- The funding may only be used for tools, equipment and machinery and will not cover operational Costs.
- The fund will cater for two types of business cases: a). Already existing business with a turnover not exceeding R500 000 b). A new business initiative/project that demonstrates sustainability and job creation.
- The fund will cater for all cross-sectoral businesses with significant development impact:
 - a. **Job Creation/Retention:** Funding must create direct new jobs and/or retain existing ones.
 - b. **Empowerment:** Funding must directly promote development of the Historically Disadvantaged, Youth, women and people living with disability.
 - c. **Value addition:** Funding must add value towards revitalizing township economy by funding viable and sustainable businesses/initiatives.
 - d. **Development of both rural and urban/township SMMes/ Cooperatives situated within STLM:** Businesses/projects must fall within the boundaries of STLM to be eligible for funding.

Attachments to be submitted with this application Form

- Business Registration Certificate (if applicable)
- Valid Tax Clearance Certificate (If applicable)
- Certified ID copy of applicant
- Proof of Residence of applicant, not older than 3 months.
- Latest business Bank statement or signed affidavit from commissioner of Oath confirming average monthly sales
- Business Plan or Proposal, giving a clear breakdown of funding request.
- At least two (2) quotations of the required equipment's/tools/machinery
- Signed application form

Generals Rules

- Applicants need to be South African citizens residing in Steve Tshwete Local Municipality.
- Business must be 100% owned by South African Citizens.
- Business must at least have or be able to employ 70% local people who are South African.
- Businesses dealing with sin products will not be considered (Tobacco, Alcohol, gambling, sex-related etc).
- Fraudulent activities such as fronting and misrepresentation will lead to direct disqualification.
- Late applications will not be considered.
- For queries regarding this funding contact Mlungisi Sindane (LED Coordinator) on (013) 249 7856/7153/7334

Application Process

- SMMEs submitting incomplete applications will be disqualified and not considered.
- SMMEs are expected to submit all required and valid documentation for their application to be considered.
- SMMEs should ensure that they meet the eligibility Criteria before applying.
- **The Executive Committee reserves the right to approve or decline an application.**
- Completed application forms with all required documents should be dropped off at the Civic Centre Main Municipal Building, 1st Floor, Office number B207 –Tender Office in an enclosed envelope.
- **Closing Date: 23 October 2020; 12H00. NO LATE SUBMISSIONS**

Part 5: Signature

29. This application is hereby submitted by:

Name: _____ Signature: _____

Date: ____/____/____ Witness: _____