

COMPARISON OF PROPOSED TARIFFS

WITH EFFECT FROM 1 JULY 2011

1.	PROPERTY TAX	Category <i>average increase in revenue</i>	Proposed 2010/2011	Proposed 2011/2012
			(13,75%)	(13,95%)
			R	R
1.1	Residential with the exclusion of the first R15 000 of assessed market value	RES	0,00648	0,0074
1.2	Government owned residential with the exclusion of the first R15 000 of assessed market value	GOR	0,00648	0,0074
1.3	Residential – 2 nd dwelling	RSD	0,007452	0,0074
1.4	Government residential – 2 nd dwelling	GSD	0,007452	0,0074
1.5	Duets not subject to a sectional title scheme	DUE	0,007452	0,0074
1.6	Government duets not subject to sectional title scheme	GDU	0,007452	0,0074
1.7	Residential : home business	RHB	0,007452	0,0074
1.8	Residential : vacant including government owned	RVA / GRV	0,00972	0,0111
1.9	Illegal usage	ILL	0,0207	0,0236
1.10	Accommodation establishments	ACC	0,0081	0,0092
1.11	Business and commercial including government owned and other land	BUS / GOB	0,0207	0,0236
1.12	Industrial	IND	0,0207	0,0236
1.13	Public service infrastructure with the exemption of 30% of assessed market value	PSI	0,00162	n/a
1.14	Farms including agricultural small holdings used for agricultural/ residential purposes	AGR	0,00162	0,0018
1.15	Farms including agricultural small holdings used for eco-tourism/ trading in or hunting of game	AGE	0,01242	0,0142
1.16	Farms including agricultural small holdings used for business/ commercial/industrial purposes	AGB	0,0207	0,0236
1.17	Farm including agricultural small holdings used for any other than the specified purposes	AGO	0,00162	0,0018
1.18	Mining	MIN	0,0207	0,0236
1.19	Public benefits organisations	PUB	0,00162	0,0018

1.	PROPERTY TAX	Category	Proposed	Proposed
			2010/2011	2011/2012
<i>average increase in revenue</i>			(13,75%)	(13,95%)
			R	R
1.20	Schools including government owned/school hostels	SCP / GOS	0,0081	0,0092
1.21	Multiple used premises according to major use:	MUU		
	Residential		0,00648	0,0074
	Commercial/industrial		0,0207	0,0236
	Accommodation establishment		0,0081	0,0092
1.22	Privately owned roads / parks / sports grounds, subject to the stipulations of section 17(2)(b) of Act 6 of 2004, where applicable	PRP	0,00648	0,0074
1.23	Privately owned towns	POT	0,00162	0,0018
1.24	Pensioners who qualify:	RES		
	i) 100% Rebate		-	0,0074
	ii) 70% Rebate		-	0,0052
	iii) 50% Rebate		-	0,0037
	iv) 20% Rebate		-	0,0015
1.25	Developers rebate (85%)	RES	0,00552	0,0063
2.	SEWERAGE		(13,75%)	(21,90%)
<i>average increase in revenue</i>			R	R
2.1	Residential erven			
	(a) With a total area up to 995m ²	/ month	49,60	60,45
	(b) With a total area exceeding 995m ² to 1500m ²	/ month	108,30	132,00
	(c) With a total area exceeding 1500m ²	/ month	143,45	174,90
	(d) Indigent	/ month	Free	Free
	(e) Formalised informal housing settlements with biological toilets (unproclaimed township)	/ month	23,80	30,00
	(f) Proclaimed rural villages with biological toilets	/ month	-	30,00
	(g) Pensioners who qualify:			
	(i) With a total area up to 995m ²			
	▪ 100% rebate category	/ month	-	Nil
	▪ 70% rebate category	/ month	-	18,15
	▪ 50% rebate category	/ month	-	30,25
	▪ 20% rebate category	/ month	39,70	48,40

2.	SEWERAGE	Category <i>average increase in revenue</i>	Proposed 2010/2011 (13,75%)	Proposed 2011/2012 (21,90%)
			R	R
	(ii) With a total area exceeding 995m ² to 1500m ²			
	▪ 100% rebate category	/ month	-	Nil
	▪ 70% rebate category	/ month	-	39,60
	▪ 50% rebate category	/ month	-	66,00
	▪ 20% rebate category	/ month	86,63	105,60
	(iii) With a total area exceeding 1500m ²			
	▪ 100% rebate category	/ month	-	Nil
	▪ 70% rebate category	/ month	-	52,45
	▪ 50% rebate category	/ month	-	87,45
	▪ 20% rebate category	/ month	114,75	139,90
2.2	Flats			
	(a) Per unit	/month	72,05	87,85
	(b) Pensioners who qualify			
	(i) 100% rebate category	/ month	-	Nil
	(ii) 70% rebate category	/ month	-	26,35
	(iii) 50% rebate category	/ month	-	43,95
	(iv) 20% rebate category	/ month	-	70,30
2.3	Church erven	/ month	143,45	174,90
2.4	Businesses & industries			
	(a) Measured water consumption per month	/ kl	4,06	4,95
2.5	Undeveloped erven in private possession with access to the reticulation			
	(a) Availability levy	/ month	24,80	35,00
2.6	Agricultural societies & sport clubs not accommodated to the central sport grounds			
	(a) Measured purified water consumption	/ kl	3,47	4,25
2.7	Military basis, roads camp & other similar properties			
	(a) Measured purified water consumption	/ kl	4,06	4,95

2.	SEWERAGE	Category	Proposed 2010/2011 (13,75%)	Proposed 2011/2012 (21,90%)
		<i>average increase in revenue</i>	R	R
2.8	Industries & businesses where, in the opinion of the Council, a large percentage of the water consumption is taken up in the final product			
(a)	For the measured purified water per month	/ kl	1,66	2,02
2.9	Hospital			
(a)	For each three (3) beds or portion continuously available; and	/ month	143,44	174,85
(b)	For each ten (10) personnel or portion, residential of non-residential	/ month	143,44	174,85
2.10	Schools & school hostels (including nursery and day schools)			
(a)	For each fifteen (15) persons or portion thereof	/ month	41,45	50,50
2.11	Nursing & maternity homes & welfare organisations			
(a)	For each five (5) persons or portion thereof	/ month	67,60	82,40
2.12	Vergeet-My-Nie / Rivier Park flats			
(a)	Per flat	/ month	33,55	40,00
(b)	Pensioners who qualify	/ month		
	▪ 20% rebate category	/ month	26,84	32,72
2.13	Departmental	/ kl	1,97	2,40
3.	WATER			
		<i>average increase in revenue</i>	(16,95%)	(15,90%)
3.1	Residential, churches and group housing (from 1 July 2006)			
(a)	Where working water meters are installed for consumption of measured purified water per month:			

3.	WATER	Category	Proposed 2010/2011 (16,95%)	Proposed 2011/2012 (15,90%)
		<i>average increase in revenue</i>		
			R	R
		For the first 6 kilolitres	Free	Free
		7 to 10 kilolitres / kl	3,82	4,45
		Above 10 up to 40 kilolitres / kl	5,00	5,80
		Above 40 kilolitres / kl	5,30	6,15
	(b)	Where no working water meters are installed and which are developed and occupied:		
		(i) A monthly fixed levy of / month	15,35	17,80
3.2	All undeveloped erven with access to the reticulation network:			
	(a)	An availability levy of / month	19,10	25,00
3.3	All Businesses, industries and flats, school & school hostel erven (including nursery and day schools)		/ kl	3,95
			4,58	
3.4	Supply of raw water in all cases		/ kl	3,78
			4,38	
3.5	Departmental levy		/ kl	1,52
			1,75	
3.6	Purified effluent (Council resolution S15/09/2000)		/ kl	1,05
			1,22	
3.7	Purified water outside municipal area		/ kl	5,38
			6,25	
4.	REFUSE REMOVAL			
		<i>average increase in revenue</i>	(11,4%)	(16,60%)
			R	R
4.1	Residential erven			
	(a)	Erven up to 995m ² / month	55,70	64,95
	(b)	Erven exceeding 995 m ² / month	79,70	92,95
	(c)	Indigent	Free	Free
	(d)	Flats / month	71,57	83,45
	(e)	Vergeet-My-Nie / Rivier Park flats / month	27,15	31,65
	(f)	Formalised informal housing settlements (unproclaimed township) / month	24,12	32,50
	(g)	Proclaimed rural villages / month	-	32,50
	(h)	Pensioners who qualify:		

4. REFUSE REMOVAL	Category	Proposed 2010/2011 (11,4%)	Proposed 2011/2012 (16,60%)
	<i>average increase in revenue</i>	R	R
(i) With a total area up to 995m ²			
▪	100% rebate category / month	-	Nil
▪	70% rebate category / month	-	19,50
▪	50% rebate category / month	-	32,50
▪	20% rebate category / month	44,55	51,95
(ii) With a total area exceeding 995m ²			
▪	100% rebate category / month	-	Nil
▪	70% rebate category / month	-	27,90
▪	50% rebate category / month	-	46,50
▪	20% rebate category / month	63,76	74,35
(iii) Flats per unit			
▪	100% rebate category / month	-	Nil
▪	70% rebate category / month	-	25,05
▪	50% rebate category / month	-	41,75
▪	20% rebate category / month	57,26	66,75
(iv) Vergeet-My-Nie / Rivier Park flats per unit			
▪	20% rebate category / month	21,72	25,30
4.2 Offices & business waste			
4.2.1	Refuse bins per month or portion thereof / month	192,45	224,40
4.2.2	Mass container 1,5 cubic metre, per month or portion thereof, per mass container / month	2 008,60	2 342,00
4.2.3	Mass container of 1,75 cubic metre of water per month or portion thereof per mass container / month	2 501,20	2 916,40
4.3 Departmental tariffs			
4.3.1	Per refuse bin / month	62,38	72,75
4.3.2	Mass container / month	1 024,88	1 195,95
4.4 Temporary users			
	/ bin		
	/ day	20,85	30,00

5. **ELECTRICITY**

5.1 **Domestic consumers**

By substitution of the schedule under 1(2) by the following:

		Present 2010/2011 (22%)		Proposed 2011/2012 Restructured			
(i) Group	(ii) Type of Supply		(iii) Fixed charge per meter reading period or part thereof. Minimum charge per meter reading period	(iv) Charge per kilowatt- hour (unit)	(v) Fixed rate per amperes per reading period or part thereof. Minimum rate per meter reading period	(vi) Charge per kilowatt- hour (unit)	(vii) Fixed basic charged per month or part thereof
	No of phases	Current limit in amperes per phase	R	c	R	c	R
(a)	1	20	-	65,40	-	78,73	-
(b)	1	40	-	84,18	-	101,34	-
(c)	1	40	7,56	41,68	7,56	57,86	30,00
(d)	1	50	7,56	41,68	7,56	57,86	30,00
(e)	1	60	8,64	41,68	7,56	57,86	30,00
(f)	1	70	9,70	41,68	7,56	57,86	30,00
(g)	1	80	9,70	41,68	7,56	57,86	30,00
(h)	3	20	8,64	41,68	7,56	57,86	50,00
(i)	3	30	9,70	41,68	7,56	57,86	50,00
(j)	3	40	11,53	41,68	7,56	57,86	50,00
(k)	3	50	11,53	41,68	7,56	57,86	50,00
(l)	3	60	11,53	41,68	7,56	57,86	50,00
(m)	3	70	11,53	41,68	7,56	57,86	50,00
(n)	3	80	11,53	41,68	7,56	57,86	50,00

5.2 **Commercial, industrial & general consumers**

By substitution of the schedule under 2(2) by the following:

(i) Group	(ii) Type of Supply		Proposed 2010/2011 (22%)		Proposed 2011/2012 Restructured		
			(iii) Fixed charge per meter reading period or part thereof. Minimum charge per meter reading period	(iv) Charge per kilowatt- hour (unit)	(v) Fixed rate per amperes per reading period or part thereof. Minimum rate per meter reading period	(vi) Charge per kilowatt- hour (unit)	(vii) Fixed basic charged per month or part thereof
	No of phases	Current limit in amperes per phase	R	c	R	c	R
(a)	1	40	-	84,18	-	101,34	-
(b)	1	40	11,53	41,68	11,24	57,86	70,00
(c)	1	50	11,53	41,68	11,24	57,86	70,00
(d)	1	60	11,53	41,68	11,24	57,86	70,00
(e)	1	70	11,53	41,68	11,24	57,86	70,00
(f)	1	80	11,53	41,68	11,24	57,86	70,00
(g)	3	20	11,53	41,68	11,24	57,86	100,00
(h)	3	30	11,53	41,68	11,24	57,86	100,00
(i)	3	40	11,53	41,68	11,24	57,86	100,00
(j)	3	50	11,53	41,68	11,24	57,86	100,00
(k)	3	60	11,53	41,68	11,24	57,86	100,00
(l)	3	70	11,53	41,68	11,24	57,86	100,00
(m)	3	80	11,53	41,68	11,24	57,86	100,00

5.3 **Bulk consumers**

By implementing the following amendments:

the amount of **R106,00** demand charge per kVa remain unchanged; and a fixed charge of **R732,00** per month per bulk consumer per supply point by **R882,00** per month; and **36,72 cent** energy charge per kWh by **53,07 cent**.

5.4 **Free basic electricity for enlisted indigents**

By inclusion under item 2(3) the following:

- (a) The maximum supply demand for enlisted indigent households be restricted to 20 ampere.
- (b) The free supply of basic electricity to a maximum of 50 kWh per month per enlisted indigent household of which the cost at prepayment rate be recovered from the proportional Equitable Share payable to the Council by the South African National Treasury.

5.5 **Temporary consumers** by substitution of the schedule under item 5(2) by the following: **(Discontinued)**

		Proposed 2010/2011 (22%)		Proposed 2011/2012		
(i) Group	(ii) Type of Supply	(iii) Fixed charge per meter reading period or part thereof. Minimum charge per meter reading period	(iv) Charge per kilowatt- hour (unit)	(v) Fixed rate per ampere per reading period or part thereof. Minimum rate per meter reading period	(vi) Charge per kilowatt- hour (unit)	
	No of phases	Current limit in amperes per phase	R	c	R	c
(a)	1	50	11,53	45,81	n/a	n/a
(b)	1	80	11,53	45,81	n/a	n/a
(c)	3	20	11,53	45,81	n/a	n/a
(d)	3	50	11,53	45,81	n/a	n/a
(e)	3	80	11,53	45,81	n/a	n/a

5.6 **Street light supply (Private)**

By substitution under item 6(2)(i):
the amount of **R61,92** by **R74,54**; and

Under item 6(2)(ii):
the amount of **R123,95** by **R149,21**.

5.7 **Departmental levies and sport clubs**

By substitution under item 6(2)(i):
the amount of **77,41c/kWh** by **93,19c/kWh**; and

By adding the following item 6(2)(ii):
municipal streetlights (to be phased in)

- 24 hours – a fixed charge of **R30 per month** per supply point and **56,00 c/kWh**.
- Whole night – a fixed charge of **R30 per month** per supply point and **65,00 c/kWh**.

5.8 **Availability levy**

By substitution under item 6(2)(i):
the amount of **R37,00** by **R70,00**.

5.9 **Time of use consumers (TOU)**

By implementing the following additions under item 3(3):

5.9.1 **Low voltage three phase demand scale**

That tariff scale, will apply to premises situated within the municipal boundaries for electricity supplied or made available at low voltage with an annual average metered load of more than 50 kVa and load shifting.

The following charges will be payable per month or part of a month:

Description		Proposed 2010/2011 (22%)	Proposed 2011/2012 Restructured
		R	R
(i)	A fixed charge whether or not electricity is consumed, per metering point	948,00	940,00
(ii)	A demand charge per kVa of half hourly maximum demand payable in peak and standard periods on weekdays and Saturdays	115,84	64,20
(iii)	A access charge per kVa of half hourly maximum demand payable in peak and standard periods on weekdays and Saturdays	-	10,70
		c/kWh	c/kWh
(iv)	An active energy charge for all kWh consumed during peak periods since the previous meter reading in:		
	▪ High demand season (June – August)	74,73	177,25
	▪ Low demand season (September – May)	-	65,15
(v)	An active energy charge for all kWh consumed during standard periods since the previous meter reading in:		
	▪ High demand season (June – August)	24,40	62,15
	▪ Low demand season (September – May)	-	48,32
(vi)	An active energy charge for all kWh consumed during off-peak periods since the previous reading in:		
	▪ High demand season (June – August)	19,52	43,34
	▪ Low demand season (September – May)	-	40,33
(vii)	Reactive energy charge		
	▪ High demand season (June – August)	-	8,41

The defined daily time of use periods throughout the year will be as per the current Eskom Megaflex tariff that may be applicable to the municipality. The current Eskom Megaflex periods are:

Peak Weekdays : 07:01 – 10:00

			18:01 – 20:00
Standard	Saturdays/Sundays	:	None
	Weekdays	:	06:01 – 07:00
		:	10:01 – 18:00
		:	20:01 – 22:00
	Saturdays	:	07:01 – 12:00
		:	18:01 – 20:00
Off-Peak	Sundays	:	None
	Weekdays	:	22:01 – 06:00
		:	12:01 – 18:00
	Saturdays	:	20:01 – 07:00
	Sundays	:	00:00 – 24:00

The Senior Manager Electricity Engineering Services may impose a specific minimum load requirement for qualification for this tariff scale.

5.9.2 **11 kV Supply Scale**

This tariff scale, will apply to premises situated within the municipal boundaries where electrical power is supplied at 11 000 V and load shifting.

The following charges will be payable per month or part of a month:

DESCRIPTION		Proposed 2010/2011 (22%)	Proposed 2011/2012 Restructured
		R	R
(i)	A fixed charge whether or not electricity is consumed, per metering point	818,25	2 000,00
(ii)	A demand charge per kVa of half hourly maximum demand payable in peak and standard periods on weekdays and Saturdays	114,92	60,00
(iii)	A access charge per kVa of half hourly maximum demand payable in peak and standard periods on weekdays and Saturdays	-	10,00
		c/kWh	c/kWh
(vi)	An active energy charge for all kWh consumed during peak periods since the previous meter reading, in:		
	▪ High demand season (June – August)	130,11	165,65
	▪ Low demand season (September – May)	41,68	60,89
(v)	An active energy charge for all kWh consumed during standard periods since the previous meter reading, in:		
	▪ High demand season (June – August)	22,39	58,08
	▪ Low demand season (September – May)	21,96	45,16
(vi)	An active energy charge for all kWh consumed during off-peak periods since the previous meter reading, in		
	▪ High demand season (June – August)	18,85	40,50
	▪ Low demand season (September – May)	16,71	37,69

DESCRIPTION		Proposed 2010/2011 (22%)	Proposed 2011/2012 Restructured
(vii)	Reactive energy charge	R	R
	▪ High demand season (June – August)	-	7,86

The defined daily time of use periods throughout the year will be as per the current Eskom Megaflex tariff that may be applicable to the municipality. The current Eskom Megaflex periods are:

Peak	Weekdays	:	07:01 – 10:00
			18:01 – 20:00
Standard	Weekdays	:	06:01 – 07:00
			10:01 – 18:00
	Saturdays	:	07:01 – 12:00
			18:01 – 20:00
Off-Peak	Sundays	:	None
	Weekdays	:	22:01 – 06:00
	Saturdays	:	12:01 – 18:00
			20:01 – 07:00
	Sundays	:	00:00 – 24:00

The Senior Manager Electricity Engineering Services may impose a specific minimum load requirement for qualification for this tariff scale.

5.9.3 **88 kV Supply Scale (Discontinued)**

This tariff scale, will apply to premises situated within the municipal boundaries where electricity power is supplied at 88 000 V.

The following charges will be payable per month or part of a month:

DESCRIPTION		Proposed 2010/2011 (22%)	Proposed 2011/2012
(i)	A fixed charge whether or not electricity is consumed, per metering point	R 742,00	R n/a
(ii)	A demand charge per kVa of half hourly maximum demand payable in peak and standard periods on weekdays and Saturdays per kVa	88,76	n/a
(iii)	An active energy charge for all kWh consumed during peak periods since the previous meter reading, in:	c/kWh	
	▪ High demand season (June – August)	124,62	n/a
	▪ Low demand season (September – May)	40,50	
(vi)	An active energy charge for all kWh consumed during standard periods since the previous meter reading, in:		
	▪ High demand season (June – August)	21,41	n/a
	▪ Low demand season (September – May)	19,83	n/a

DESCRIPTION		Proposed 2010/2011 (22%)	Proposed 2011/2012
		R	R
(v)	An active energy charge for all kWh consumed during off-peak periods since the previous meter reading, in <ul style="list-style-type: none"> ▪ High demand season (June – August) ▪ Low demand season (September – May) 	18,61 16,63	n/a n/a

The defined daily time of use periods throughout the year will be as per the current Eskom Megaflex tariff that may be applicable to the municipality. The current Eskom Megaflex periods are:

Peak	Weekdays	:	07:01 – 10:00
			18:01 – 20:00
Standard	Saturdays/Sundays	:	None
	Weekdays	:	06:01 – 07:00
			10:01 – 18:00
			20:01 – 22:00
	Saturdays	:	07:01 – 12:00 18:01 – 20:00
Sundays	:	None	
Off-Peak	Weekdays	:	22:01 – 06:00
	Saturdays	:	12:01 – 18:00 20:01 – 07:00
	Sundays	:	00:00 – 24:00

5.10 Other large consumers

The following charges will be payable per month or part of a month:

- kWh peak - equal to Eskom megaflex tariff structure plus 10%
- kWh standard - equal to Eskom megaflex tariff structure plus 10%
- kWh off-peak - equal to Eskom megaflex tariff structure plus 3%
- kVa r h - equal to Eskom megaflex tariff structure

SCHEDULE 2

PROPOSED SUNDRY TARIFFS FOR THE 2011/2012 FINANCIAL YEAR

Report by the Executive Manager Finance

1. The sundry tariffs for service delivery by Council are annually revised at the time when the annual budget is being prepared and is aimed at the effective recovery of cost incurred to supply the related services.
2. The recommended tariffs for each service to apply with effect from the 1st of July 2011 are reflected under the comments of each manager of department.
3. Tariffs are based on actual cost and in certain limited cases to discourage undesirable actions or requests and levied in terms of Council's resolution or by-laws for specific services.
4. It is recommended:
 - 4.1 That the adjusted tariffs as reflected in the comments of the various managers of departments be approved for implementation with effect from 1 July 2011.
 - 4.2 That the sundry tariffs be VAT inclusive except those tariffs for services indicated with an (*) which are exempted or out of scope of the VAT Act.
 - 4.3 That an admin fee of 15% be levied to a maximum of R800,00 when applicable.

Comments by the Senior Manager Fire and Rescue Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Fixed charges for services rendered regarding hazardous substances as promulgated in SANS 10228 inside and outside the municipal area	2 500,00	plus hourly tariff of service + hour tariff of personnel + kilometers	3 000,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
2. Turn-outs within the municipal area The following accumulating fees:		
2.1 Fixed charges per call-out	200,00	210,00
2.2 First hour or part thereof per incident	400,00	420,00
2.3 For each subsequent hour or part thereof per incident	200,00	210,00
2.4 Cost for replacement of material, damaged equipment or consumable items	cost plus 20% handling charge + VAT	cost plus 20% handling charge + VAT
2.5 Cost of water used	fixed rate of council/kl + VAT	fixed rate of council/kl + VAT
2.6 Equipment used	150,00	160,00
2.7 Jaws of life	400,00	420,00
2.8 Kilometers of fire vehicles	21,00 * / km	22,00 *
3. Special services		
3.1 Pumping of water	fixed charges + hourly tariff of service + hourly tariff of personnel + kilometers + VAT	
3.2 Other	fixed charges + hourly tariff of service + hourly tariff of personnel + kilometers + VAT	
3.3 Opening of buildings	normal turnout tariff + VAT	normal turnout tariff + VAT
3.4 Removal of animals	normal turnout tariff + VAT	normal turnout tariff + VAT
4. Turn-outs outside of the municipal area The following accumulative fees:		
4.1 Fixed charges per call-out	500,00	525,00
4.2 First hour or part thereof per incident	1 000,00	1 100,00
4.3 For each subsequent hour or part thereof per incident	500,00	525,00
4.4 Cost for replacement of material, damaged equipment or consumable items	cost plus 20% handling charge + VAT	cost plus 20% handling charge + VAT
4.5 Equipment used	150,00	160,00
4.6 Jaws of life		
• Light motor vehicles < 3500kg	400,00	420,00
• Heavy motor vehicles > 3500kg	800,00	900,00
4.7 Personnel per member per hour or part thereof	130,00	140,00
4.8 Kilometers of fire vehicles	21,00 * / km	22,00 *
4.9 Cost of water used	fixed rate of council/km + VAT	fixed rate of council/km VAT

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
5. Station facilities		
5.1 Lecture rooms (private use)	280,00	300,00
5.2 Training grounds (private use)	280,00	300,00

Tariffs relating to inspections on petroleum products

In accordance with the by-laws relating to the storage, use and handling of flammable liquids and substances Administrator's Notice 230 of 16 February 1983 the tariff of charges of R58,00 for flammable liquids and R116,00 for spray booths and stores be replaced by the following formula:

1. Flammable liquids

Salary + Distance + Time + VAT

Salary

The hourly tariff of the inspection officer as provided by the salary office, based on level 9 of municipality tariff per hour or part thereof.

Remark

Level 9 is used as basis. This means it will be a station officer - fire prevention, and this kind of risk in any local authority demands certain responsibilities linked with certain qualifications.

Distance

Average distance between furthest and nearest point within the boundaries of the local authority multiplied by the kilometer tariff of that Council.

Time

Average time calculated from departure from the office including the inspection and time back at the office. The time is connected to flammable liquid capacities excluding gasses:

0	-	23 000 litre installations	:	30 minutes
23 000	-	83 000 litre installations	:	40 minutes
83 000	-	200 000 litre installations	:	60 minutes
200 000 +		litre installations	:	120 minutes

2. **Spray booths, spray cubicles, dip tanks, mixing rooms, flammable liquid stores, carbide stores and relevant installations**

Salary + Time + Distance + VAT

Salary and distance as above.

Time

60 minutes per installation which include travelling time.

3. **Gas**

0 - 48 kg installations : 20 minutes

48 - 960 kg installations : 30 minutes

960 kg and above : 60 minutes

After 60 minutes, calculate the time spent at the installation per hour or part thereof which exceed 60 minutes.

Remark

Manifolds are included above. This is in accordance with a maximum of 20 cylinders per manifold SANS 10087 (LPG).

SANS 10089 (Petroleum Product).

For a gas filling facility calculate the size of the supply tank in the formula.

For gas pipelines it is recommended that the maximum cylinder capacity of 960 kg be used in the formula. The time of the inspection will then affect the amount.

4. **Transport permit**

Salary + Certificate Cost + VAT

The cost is additional to the normal road worthy certificate tariffs.

Admin cost must be absorbed by the time in the formula and distance is provided for in the formula.

After six months the annual tariff must be divided in half of all the above items.

5. **Fire equipment serviceman**

R300,00 per year (1 January – 31 December) of each year + VAT.

6. **Fireworks – selling and distribution**

Salary + Distance + Time + VAT

Comments by the Senior Manager Parks and Recreation

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
1. Swimming pool		
Pre-school children	free	free
Scholars	2,30	2,40
Adults	5,50	5,50
Season tickets	170,00	180,00
Group bookings		
1-50 persons	210,00	220,00
1-100 persons	410,00	420,00
1-250 persons	680,00	700,00
2. Sports facilities		
2.1 Kees Taljaard		
2.1.1 Rugby stadium, indoor sports and recreation halls		
Hire		
Monday to Saturday per day		
- Hall only	300,00	320,00
- Hall and parking area or parking area only	430,00	460,00
Public Holidays and Sundays per day		
- Hall only	430,00	460,00
- Hall and parking area only	590,00	630,00
Charge for every hour or part of a hour in the event of the rooms not being vacated upon expectation of the period of hiring		
- Hall only between 24:00 and 08:00	215,00	230,00
- Other times	135,00	145,00
Hall and parking area or parking area only		
- Between 24:00 and 08:00	430,00	460,00
- Other times	260,00	280,00
(Usage including the use of the kitchen, main complex)		
2.1.2 Cricket club house per day		
- Hall only	300,00	320,00
- Hall and grounds or grounds only	480,00	520,00
2.1.3 Jukskei club house per day		
- Hall only	300,00	320,00
- Hall and grounds or grounds only	480,00	520,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
2.1.4 Rugby stadium – field and pavilion per day		
- Per rugby field	300,00	320,00
- Pavilion	480,00	520,00
2.1.5 Refundable deposits in terms of the above per occasion		
- Hall only	610,00 *	660,00 *
- Hall and grounds or ground only	1 180,00 *	1 280,00 *
2.2 Mhluzi and Nasaret sport facilities		
- Use of facilities per day	235,00	250,00
- Refundable deposits per occasion per facility	535,00 *	580,00 *
2.3 Eastdene Sport Grounds		
- Use of facility per day	325,00	350,00
- Refundable deposit per occasion per facility	710,00 *	770,00 *
2.4 Kwazamokuhle Sport Stadium		
- Use of facility per day	235,00	250,00
- Refundable deposit per occasion per facility	535,00 *	580,00 *
2.5 Use of the sport stadium on a continuous basis per annum (contractual basis)		
Schools & government institutions		
Soccer	free	free
Tennis	free	free
Netball	free	free
Basket ball	free	free
Athletics	free	free
Other	free	free
Sport clubs		
Soccer	300,00	320,00
Tennis	115,00	125,00
Netball	115,00	125,00
Basket ball	115,00	125,00
Athletics	115,00	125,00
Presentation of tournaments by individual persons		to be referred to Council for approval
Refundable deposit per occasion per facility	590,00 *	640,00 *

DESCRIPTION		TARIFFS		
		APPROVED 2010/2011		RECOMMENDED 2011/2012
		R		R
2.6	Cancellations of bookings for any of the sports facilities	20% admin fee to be deducted from rental tariff before refund is made	/event	20% admin fee to be deducted from rental tariff before refund is made
3.	Sewerage tank siphon services			
3.1	Properties within a 20 kilometer radius of the municipal service centre			
	- During normal working hours	400,00	/ load	430,00
	- After normal working hours	1 290,00	for the first 2 loads after which	1 400,00
		2 160,00		2 300,00
3.2	Properties within a 21 kilometer and 40 kilometer radius of the municipal service centre			
	- During normal working hours	670,00	/ load	720,00
	- After normal working hours	2 360,00	for the first 2 loads after which	2 550,00
		2 600,00		2 800,00
3.3	Properties within a 41 kilometer and 60 kilometer radius of the municipal service centre			
	- During normal working hours	1 220,00	/ load	1 320,00
	- After normal working hours	2 830,00	for the first 2 loads after which	3 050,00
		3 230,00		3 490,00
3.4	Properties in excess of a 61 kilometer radius of the municipal service centre			
	- During normal working hours	1 800,00	/load	1 950,00
		R100,00/hour + R13,00/km + admin fee + VAT whichever is the largest value		R110,00/hour + R14/km + admin fee whichever is the largest value
	- After normal working hours	no service		no service
3.5	Rendering of a service outside municipal boundaries	additional admin fee of 50% on tariffs charged		additional admin fee of 50% on tariffs charged

DESCRIPTION		TARIFFS	
		APPROVED 2010/2011	RECOMMENDED 2011/2012
		R	R
4.	Cleaning of erven		
4.1	Owner that request for the property to be cleaned	no service	/m ² no service
4.2	Cutting of grass in school erven as per Council resolution taken in 1996:		
	- Tractor	240,00	per hour 260,00
	- Brush cutter	70,00	per hour 75,00
4.3	Rental of mass container garden waste	80,00	80,00
4.4	Removal of rubble from erven per 5m ³ load, loaded with front-end loader and trucks (only owners that ignore the notices served)	1 400,00	/5m ³ load 1 550,00
5.	Middelburg Dam		
5.1	Season tickets (valid for 12 months)		
	- Motor vehicle or LDV (max 5 persons)	330,00	350,00
	- Caravan (not valid Monday – Thursday)	265,00	285,00
	- Boat/trailer	265,00	285,00
5.2	Entrance fees		
	- Motor vehicle or LDV (max 5 persons)	47,00	50,00
	- Motor vehicle or LDV (max 8 persons)	70,00	75,00
	- Microbus (9 - 15 persons)	115,00	125,00
	- Bus (max 70 persons)	225,00	245,00
	- Boat/trailer/tent	26,00	28,00
	- Caravan per day	57,00	60,00
	- Bicycle	10,00	10,00
	- Motorcycle (two & four wheel) or any other similar vehicle	not allowed on premises	not allowed on premises
5.3	Pensioners entrance identity cards per season (free entrance) Monday to Friday	10,00	10,00
6.	Cemeteries		
6.1	Mhluzi, Phumalong, Avalon & Crossroads / Nasaret old & new cemeteries		
6.1.1	Interment charges		
	Person residing in the municipal area		
	- Adult (nine years and older)	135,00	145,00
	- Children (younger than nine years)	100,00	100,00
	Person residing outside the municipal area (increased tariff to discourage practice due to space constraints)		
	- Adult (nine years and older)	3 850,00	4 150,00
	- Children (younger than nine years)	3 850,00	4 150,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
6.1.2 Reservation of grave (increased tariff to discourage practice due to space constraints)		
Person residing in the municipal area		
- Adult (nine years and older)	1 480,00	1 600,00
- Children (younger than nine years)	no more applicable	no more applicable
Person residing outside the municipal area		
- Adult (nine years and older)	3 850,00	4 150,00
6.1.3 Fees for the re-opening of the standard size gave excluding the afore-mentioned fees		
Persons residing in the municipal area		
- During normal working hours	160,00	160,00
- Outside normal working hours	810,00	870,00
Persons residing outside the municipal area		
- During normal working hours	1 080,00	1 170,00
- Outside normal working hours	1 540,00	1 660,00
6.1.4 Fees for the changing of the standard size grave excluding the afore-mentioned fees		
Persons residing in the municipal area		
- During normal working hours	230,00	250,00
- Outside normal working hours	670,00	720,00
Persons residing outside the municipal area		
- During normal working hours	230,00	250,00
- Outside normal working hours	670,00	720,00
6.1.5 Assistance to close a grave after funerals (only on request) with mechanical equipment	200,00	per request per grave 220,00
6.2 Middelburg, Fontein and Voortrekker Street Cemeteries		
6.2.1 Interment charges		
Person residing in the municipal area		
Adult (nine years and older)		
- Landscape section (1.8m or 2.4m)	360,00	380,00
- Memorial section (1.8m or 2.4m)	525,00	560,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
Children (younger than nine years)		
- Landscape section	190,00	190,00
- Memorial section	320,00	320,00
Person residing outside the municipal area (increased tariff to discourage practice due to space constraints)		
Adult (nine years and older)		
- Landscape section (1.8m or 2.4m)	3 850,00	4 150,00
- Memorial section (1.8m or 2.4m)	3 850,00	4 150,00
Children (younger than nine years)		
- Landscape section	3 850,00	4 150,00
- Memorial section	3 850,00	4 150,00
6.2.2 Reservation of grave		
Person residing in the municipal area		
Adult (nine years and older)		
- Landscape section (1.8m or 2.4m)	2 160,00	2 330,00
- Memorial section (1.8m or 2.4m)	3 100,00	3 350,00
Person residing outside the municipal area		
- Landscape section (1.8m or 2.4m)	4 710,00	5 000,00
- Memorial section (1.8m or 2.4m)	4 710,00	5 000,00
6.2.3 Fees for the re-opening of the standard size grave excluding the afore-mentioned fees		
Person residing in the municipal area		
- During normal working hours	240,00	240,00
- Outside normal working hours	815,00	880,00
Person residing outside the municipal area		
- During normal working hours	1 280,00	1 380,00
- Outside normal working hours	2 300,00	2 480,00
6.2.4 Fees for the changing of the standard size grave excluding the afore-mentioned fees		
Person residing in the municipal area		
- During normal working hours	240,00	250,00
- Outside normal working hours	815,00	880,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
Person residing outside the municipal area		
- During normal working hours	1 280,00	1 380,00
- Outside normal working hours	2 300,00	2 480,00
6.3 Hendrina/Kwazamokuhle		
6.3.1 Interment charges		
Person residing in the municipal area		
- Landscape section (1.8m or 2.4m)	135,00	180,00
- Memorial section (1.8m or 2.4m)	135,00	145,00
Children (younger than nine years)		
- Landscape section	100,00	100,00
- Memorial section	100,00	100,00
Person residing outside the municipal area (increased to discourage practice due to space constraints)		
Adult (nine years and older)		
- Landscape section (1.8m or 2.4m)	3 850,00	4 160,00
- Memorial section (1.8m or 2.4m)	3 850,00	4 160,00
Children (younger than nine years)		
- Landscape section	3 850,00	4 160,00
- Memorial section	3 850,00	4 160,00
6.3.2 Reservation of grave		
Person residing in the municipal area		
- Landscape section (1.8m or 2.4m)	1 480,00	1 600,00
- Memorial section (1.8m or 2.4m)	1 480,00	1 600,00
Person residing outside the municipal area (increased to discourage practice due to space constraints)		
- Landscape section (1.8m or 2.4m)	3 850,00	4 160,00
- Memorial section (1.8m or 2.4m)	3 850,00	4 160,00
6.3.3 Fees for the re-opening of the standard size grave excluding the afore-mentioned fees		
Person residing in the municipal area		
- During normal working hours	160,00	160,00
- Outside normal working hours	810,00	870,00
Person residing outside the municipal area		
- During normal working hours	1 080,00	1 170,00
- Outside normal working hours	1 540,00	1 660,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
6.3.4 Fees for the changing of the standard size grave excluding the afore-mentioned fees Reservation niche in wall of remembrance once off placement	220,00	220,00
Person residing in the municipal area		
- During normal working hours	160,00	170,00
- Outside normal working hours	810,00	870,00
Person residing outside the municipal area		
- During normal working hours	1 080,00	1 170,00
- Outside normal working hours	1 540,00	1 660,00
6.4 Fees for interment of ashes in all cemeteries within the municipal boundaries		
Person residing in the municipal area		
Reservation niche in wall of remembrance once off placement	220,00	220,00
The interment ashes in an existing/occupied grave	220,00	220,00
Second placement in niche in wall of remembrance	55,00	55,00
Person residing outside the municipal area		
Reservation niche in wall of remembrance once off placement	3 075,00	3 075,00
The interment ashes in an existing/occupied grave	220,00	220,00
Second placement in niche in wall of remembrance	220,00	220,00
6.5 Culturally motivated funerals, after normal working hours excluded in all cemeteries within the municipal boundaries	additional charges payable for interment after normal working hours where supervision by the caretaker is required	
Saturday and after hours		
Person residing in the municipal area		
1 to 4 hours	535,00	580,00
Person residing outside the municipal area (increased tariff to discourage practice due to space constraints)		
1 to 4 hours	4 040,00	4 350,00
Public holidays and Sundays		
Person residing in the municipal area		
1 to 4 hours	810,00	870,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
Person residing outside the municipal area (increased to discourage practice due to space constraints) 1 to 4 hours	4 040,00	4 350,00
6.6 Application for the erection of a memorial work on a grave in the memorial section / landscape section in all cemeteries within the municipal boundaries Memorial work on a grave – adult or child Memorial plate on the memorial wall	85,00 85,00	85,00 85,00
6.7 Should the reservation on a grave be cancelled	80% of fee paid with original reservation is refundable	80% of fee paid with original reservation is refundable
7. All cemeteries within the municipal boundaries Mass re-interment per grave organization exhumation that takes place within municipal boundaries M21/04/2004 (3 or more) Mass re-interment per grave organization exhumation that takes place outside municipal boundaries M21/04/2004 (3 or more) Single re-interment per grave organization exhumation that takes place within municipal boundaries M21/04/2004 Single re-interment per grave organization exhumation that takes place outside municipal boundaries M21/04/2004	4 040,00 not permitted 4 040,00 5 400,00	4 350,00 not permitted 4 350,00 5 800,00
8. Searching fees	35,00	38,00
9. Nursery Selling of surplus plants from the municipal nursery to institutions, organizations and general public at the beginning and end of each growing season		
8.1 4 lt plant	13,00	14,00
8.2 10 lt tree	40,00	43,00
8.3 20 lt tree	70,00	75,00
8.4 40 lt tree	115,00	130,00
8.5 4 lt shrub	6,00	7,00
8.6 10 lt shrub	30,00	32,00
8.7 20 lt shrub	60,00	65,00
8.8 40 lt shrub	100,00	120,00

Comments by the Senior Manager Solid Waste Disposal Management

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Dumping Site Tariffs			
1.1 Admittance for residential users	free of charge		free of charge
1.2 Other tariffs (business) are as follows:			
Prepaid coupon	27,70	/ ton or a	28,00
Without coupon	31,80	portion of a ton	32,00
1.3 Sale of 85l refuse binds	actual cost + admin fee + VAT		actual cost + admin fee + VAT

Comments by the Senior Manager Legal and Administration

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Utilization of community halls			
1.1 Deposit			
Refundable deposit per occasion per hall	400,00 *	/occasion	500,00 *
(Refundable deposit per occasion of kitchen at MPPC Extension 7, Mhluzi)	400,00 *		500,00 *
1.2 Rental of hall	60,00	/hour	70,00
Rental of halls – cultural organizations, charity organizations, schools, education institutions, churches, funeral services and sport clubs	40,00	/hour	50,00
Tariff for hosting a bar per occasion	300,00	/occasion	500,00
Rental of hall between 24:00 & 06:00	175,00	/hour	195,00
Rental of hall between 24:00 & 06:00 by cultural organizations, charity organizations, schools, education institutions, churches, funeral services and sport clubs	100,00	/hour	120,00
Rental of kitchen at MPCC Extension 7 (Kitchen can only be booked simultaneously with hall and not separately)	60,00	/hour	70,00
1.3 Rental of Banquet Hall	-		to be determined as soon as the Banquet Hall becomes operational

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
2. Tenders Non-Refundable tender deposit Tender levy	150,00 * actual cost + admin fee + VAT	/tender document (minimum R100,00)	250,00 * actual cost + admin fee + VAT
3. Access to information 3.1 Photocopy (A4) 3.2 Requesting fee as per Regulation 7(2) 3.3 Searching and preparing of records as per Regulation 7(3) 3.4 Searching and preparing of records as per Regulation 11(3)	1,50 35,50 15,00 30,00	/copy /hour /hour /hour	1,80 35,50 15,00 30,00
4. Fees prescribed by Regulation 84 of the Deeds Registries Act 47 of 1937 as amended 4.1 A deed 4.2 A document 4.3 Enquiry relating to a property or deed obtaining a computer printout and for the inspection of any deed, document, folio, register or micro film relating thereof (including the search of the index) for each enquiry per property deed. Information obtained through any other electronic system for a list of erven in a township or units in a sectional title scheme or portions of a farm, or holdings in an agricultural holdings area, or erven in a allotment area, or any other similar (list of registered properties)	30,00 6,00 6,00	/copy	30,00 6,00 6,00

Comments by the Senior Manager Town Planning Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Charges for the approval of building plans 1.1 Minimum fee 1.2 For the first 1 000 m ² of the area 1.3 For the next 1 000 m ² of the area	130,00 23,00 14,00	/10m ² /10m ²	135,00 24,00 15,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1.4 Additions and alternation to existing building:			
- Minimum fee	130,00		135,00
- 0,1% of the estimate value	14,00	/10m ²	15,00
1.5 Structural steelwork, reinforced concrete or structure work	14,00		15,00
1.6 Special buildings such as factory, chimneys, spires, etc.:			
- Minimum fee	130,00		135,00
- 0,1% of the estimate value	14,00	/10m ²	15,00
1.7 Perspective drawings and site development plan	260,00		270,00
1.8 Disconnection of drainage system	100,00		105,00
2. Examination of preliminary plans			
2.1 <1 000m ²	14,00	/10m ²	15,00
2.2 <2 000m ²	12,00	/10m ²	13,00
2.3 >2 000m ²	10,00	/10m ²	11,00
2.4 Minimum fee	120,00		126,00
3. Provision of monthly lists of approved plans	130,00	/year	130,00
4. Drainage plan charges			
4.1 Per 10m ² of the area of building	10,00	/10m ²	11,00
4.2 Minimum fee	100,00		105,00
5. Re-inspections	130,00	/inspection	136,00
6. Annual charges for street projections			
6.1 Application fee	190,00	/sign	200,00
6.2 Verandah on Council property:			
- Verandah posts	28,00	post/year	30,00
- Verandah over street	6,00	m ² /year	7,00
6.3 Annual rent for permanent signs on Council property in front of business	170,00	m ² /year	178,00
6.4 Annual rent for signs on Council property Entrances of towns or suburbs:			
- Double sided signs	360,00	m ² /year	378,00
- Single side signs	270,00	m ² /year	283,00
7. Application for occupation certificate	120,00		126,00
8. Application for the erection on a boundary wall, hoarding of fence			
8.1 Brick wall	120,00		126,00
8.2 Pre-fabricated concrete wall	120,00		126,00
8.3 Hoarding of fence	120,00		126,00

DESCRIPTION		TARIFFS	
		APPROVED 2010/2011	RECOMMENDED 2011/2012
		R	R
9.	Application for the relaxation of a building line	320,00	330,00
10.	Deposit to clean up a stand after completion of building work		
10.1	Business erf, industrial erf, general residential Erf	840,00	880,00
10.2	Residential erf	500,00	525,00
10.3	Additions on any erf	330,00	346,00
11.	Application for the revoking of an approved scheme or scheme clauses	No service	No service
12.	Application for subdivision		
12.1	Erf	404,00	420,00
12.2	Farmland	1 675,00	1 758,00
13.	Consolidation of erven	278,00	292,00
14.	Re-issue of Article 92 certificate	No service	No service
15.	Zoning certificate	52,00	55,00
16.	Application for consent use	255,00	265,00
17.	Application for rezoning	2 031,00	2 130,00
18.	Application for township establishment	2 982,00	3 131,00
19.	Application for the extension of township boundaries	2 031,00	2 130,00
20.	Erf entrances	160,00	/meter 168,00
21.	Photocopies (A4)	2,90	/copy 3,00
22.	Plan copies		
22.1	A3 plan of town	8,90	/copy 9,00
22.2	Photo copy of building		
	A4	16,80	/copy 17,00
	A2	31,50	/copy 33,00
	A10	42,00	/copy 44,00
22.3	Street index	8,90	/copy 9,00
22.4	Town plan		
	1 : 7500	86,00	/copy 90,00
	1 : 5000	141,00	/copy 148,00
	Plastic (Durester) (A)	42,00	/copy 44,00
	(A1)	63,00	/copy 66,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
23. Approval of plan for the erection of a sign	130,00	/plan/sign	136,00
24. Map producing			
A4 : Grayscale	15,00		17,00
: Coloured	25,00		28,00
A3 : Grayscale	25,00		28,00
: Coloured	40,00		44,00
A2 : Grayscale	50,00		55,00
: Coloured	60,00		66,00
A1 : Grayscale	100,00		110,00
: Coloured	115,00		127,00
A0 : Grayscale	195,00		215,00
: Coloured	210,00		231,00
25. Aerial photography Tif imager per tile	295,00	/tile	300,00
26. General For the supply of services for which no provision is made in these tariffs	actual cost + admin fee + VAT		actual cost + admin fee + VAT
27. Storage on sidewalks	to be determined		to be determined

Comments by the Senior Manager Electrical Engineering Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Electrical Connections	actual cost + admin fee + VAT		actual cost + admin fee + VAT
2. Main Service Contributions	actual cost of the prorate capacity of network in rands / kVa		-
• HT & Primary medium voltage network per	-	/kVA	2 387,00
• Including secondary network per	-	/kVA	3 701,00
• Up to and including miniature substation per	-	/kVA	5 070,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
3. With reference to the Standard Electricity By-Laws			
Clause 8(1)(a) reconnect due to non-payment:			
Monday – Saturday	225,00		250,00
Reconnect new consumers	225,00		250,00
Sundays & Public Holidays: 18:00 to 06:00	510,00		560,00
Clause 8(2)(b) after hours complaints:			
Monday – Saturday: 20:00 to 06:00	225,00		250,00
Sundays & Public Holidays 18:00 to 08:00	510,00		560,00
Clause 8(3) test of electrical installation	600,00		660,00
Test of ready board installation (new)	260,00		290,00
Clause 8(4)(i) test of single phase meter	260,00		290,00
Clause 8(4)(ii) test of three phase meter	300,00		330,00
Clause 8(4)(iii) test of a programmable meter	510,00		560,00
Clause 8(4)(iv) test a pre-payment meter	260,00		290,00
Clause 8(6)(a) increase tariff circuit breaker	140,00		160,00
Clause 8(6)(b) lower circuit breaker	140,00		160,00
Clause 8(6)(c) change and test tariff circuit breaker	140,00		160,00
Clause 8(7)(i to iii) repair cost sealed apparatus, tampering and damage to service connection:			
1 st offence	2 500,00		2 800,00
2 nd offence	3 800,00		4 200,00
4. Rental of machinery and equipment			
Tractor with hoist (operator included)	350,00	/hour or part	390,00
Trench digger (operator included)	440,00	/hour or part	490,00
Cherry picker (operator included)	280,00	/hour or part	310,00
Cable fault locating	330,00	/hour or part	360,00
Cable fault locating – travelling	6,00	/km	6,60
5. Rental of generator			
Generator	720,00	/hour or part	790,00
Transport of generator	6,00	/km	6,60
Damages or lost items (cables, tyres, batteries, alternators, starter, distribution board or generator	actual cost + admin fee + VAT	replacement cost repair	actual cost + admin fee + VAT
6. Replacement of pre-paid electricity cards	30,00		35,00

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
7. Cost for damaging infrastructure		
7.1 Any 6.6/11 kV, cable Fine Repair cost	- -	5 000,00 actual cost + admin fee + VAT
7.2 Any 88 kV, oil filled cable Fine Repair cost	- -	10 000,00 actual cost + admin fee + VAT
7.3 To a low voltage cable or line installation, or any part of that installation	-	actual cost + admin fee + VAT
8. Requests		
8.1 Modifying a service connection or moving a streetlight on request of a customer	-	actual cost + admin fee + VAT
8.2 Disconnecting and reconnecting supply at the customer's request	-	R160,00

Comments by the Manager Library Services

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
1. Membership Fees		
Middelburg		
Residents	free	free
Non-residents	250,00 *	350,00 *
Hendrina/Kwazamokuhle		
Residents	free	free
Non-residents	250,00 *	350,00 *
2. Deposit		
Records and art prints		
Middelburg		
Residents	free	free
Non-residents	250,00	350,00
Hendrina/Kwazamokuhle		
Residents	free	free
Non-residents	250,00	350,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
3. Reference section			
Normal reference section			
Middelburg			
Members	free		free
Non-members	free		free
Hendrina/Kwazamokuhle			
Members	free		free
Non-members	free		free
4. Fines			
Books/sound recordings/audio books	1,60	/ week / item	2,00
5. Sound recording offences			
Loss of inner plastic cover	2,60		2,60
Dirty and finger marks	3,90		3,90
Loss of outer cover	3,90		3,90
Damaged sound record	actual cost + admin fee + VAT		actual cost + admin fee + VAT
Loss record cover / CD's	actual cost + admin fee + VAT		actual cost + admin fee + VAT
Damaged CD's	actual cost + admin fee + VAT		actual cost + admin fee + VAT
6. Photostats / printing charges			
A4 library material	0,40	each	0,60
A3 library material	1,00	each	1,00
A4 other	1,00	each	1,00
A3 other	2,00	each	2,00
Internet (private use)	1,70	/min /page	1,70
Internet (Scholars) Printing (A4)	1,70	/page	1,70
Internet (scholars) Searching	free usage	/10min /page	free usage
Colour copy	6,50	/page	6,50
Encarta	1,00	/page	1,00
7. Facsimiles			
a) Scholars	2,50	/page	2,50
b) Business	5,00	/page	5,00
c) Receiving	2,50	/page	2,50

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
8. Lost and damaged books			
Reference	230,00		230,00
Non-fiction	150,00		150,00
Junior non-fiction	150,00		150,00
Fiction	115,00		115,00
Learner fiction	135,00		135,00
Kids / junior fiction	80,00		80,00
Kids non-fiction	90,00		90,00
9. Town maps	6,50		7,00
10. Duplicate borrowers pockets	1,40		2,00

Comments by the Senior Manager Civil Engineering Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Hire of machinery & equipment			
1.1 3 ton roller	165,00	/hour	no service
1.2 Water pump	70,00	/hour	no service
1.3 Grader	490,00	/hour	no service
1.4 Chain excavator	100,00	/hour	no service
1.5 Total station survey instrument	40,00	/hour	45,00
2. Water and sewerage connections	actual cost + admin fee + VAT		actual cost + admin fee + VAT
3. Main service contributions	actual cost + admin fee + VAT		actual cost + admin fee + VAT
4. Swimming pool: backwash water	13,00	/month	15,00
5. Cleaning up sewerage blockages (office hours)	196,00	/30 min	206,00
6. Dumping of sewerage effluent	2,00	/kilolitre	3,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
7. Provision of information for Council's records Water Services Development Plan (WSDP)			
7.1 Executive Summary (hard / soft copy)	20,00		25,00
7.2 Detailed Plan (soft / hard copy)	50,00		55,00
8. Way leave fees			
Refundable deposit for repair of services when a way leave is granted	5 000,00 *		5 250,00 *
Cost and road repairs	350,00	/m ²	370,00
Cost of kerb repairs	160,00	/m	170,00
Cost of paving repairs	105,00	/m ²	110,00
9. Entrances			
Residential entrance	160,00	/ m	170,00
Industrial business entrance	195,00	/ m	205,00
Refundable deposit entrance for: Business / industrial / developments (Middelburg Ext.26)	8 000,00		8 400,00
10. Monetary contribution for parking bays	31 920,00	/ parking bay	33 500,00
11. Fine for illegal connection			1 500,00
12. Cost for damaging infrastructure			
Fine	-		2 500,00
Repair cost			actual cost + admin fee + VAT

Comments by the Senior Manager IT Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Search fees	40,00	/30 min	44,00
2. Annual fee – IMIS query access	355,00		No service
3. Antenna on own pole	-	/antenna monthly	700,00
4. Rack space inside building	-	/rack monthly	900,00
5. Power connection for radio equipment	-	/connection monthly	400,00

Comments by the Executive Manager Finance

DESCRIPTION	TARIFFS	
	APPROVED 2010/2011	RECOMMENDED 2011/2012
	R	R
1. Valuation roll		
1.1 Alpha list valuation printout per extension on CD per megabyte or part of it.	1 700,00	90,00
1.2 Valuation roll on CD	510,00	550,00
1.3 Valuation certificates	21,00	23,00
2. Clearances		
2.1 Application of clearance	37,00	40,00
2.2 Clearance certificate	2,00 *	2,00 *
3. Connection fees		
3.1 Re-connection fees non payment		
Electricity	165,00	170,00
Water	165,00	170,00
3.2 Connection fees – new consumers		
Electricity	64,00	66,00
Water	64,00	66,00
4. Telephone warning fees by		
Landline	32,00	34,00
SMS	6,00	8,00
Search fees	58,00	60,00
		/30 min or part thereof
5. Data		
5.1 Application: Information on computer on the above (if on stiffi or CD)	80,00	90,00
		/megabyte or part thereof
6. Banking		
6.1 Tracing electronic payments made on Council's bank account without any references	36,00	40,00
		/ transaction
6.2 Levy on repudiated cheques	actual cost + admin fee + VAT	155,00
6.3 Credit card payments and accounts payments at retailers	actual cost + VAT	actual cost + VAT
		/ transaction
7. Procurement		
7.1 Levy on issues from stores	15% to a maximum of R800,00	15% to a maximum of R800,00
7.2 Official order levy	15,00	16,00

Comments by the Senior Manager Property Valuation Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Rental Units			
1.1 Rivier Park	260,00	market-related at R1 300,00 per month 80% rebate	260,00
1.2 Vergeet-My-Nie Block A-E Block F-J	152,00 152,00	market-related at R760,00 per month 80% rebate	152,00 152,00
1.3 Bloekomsig (phase-in approach to bring in line with Housing Code prescriptions)	-	Minimum rental of R240,00 with a 40% rebate to limit increase	240,00 or current rental whichever is the highest
2. Carports			
Vergeet-My-Nie	15,00		15,00
Rivier Park	12,00		12,00
Civic Centre (official)	22,00		24,00
3. Outcome of objections and furnishing of reasons (Council Resolution CC04/10/2009)	250,00		250,00

Comments by the Senior Manager Health Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Inspection fee (Government Notice R723 sub-regulation 4(6))			
• Private daycare centers	500,00	/annum	500,00
• Pre-schools	500,00	/annum	500,00
• Other food premises	1 500,00	/annum	1 500,00

Comments by the Senior Manager Health Services

Environmental Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Cleaning of erven Owners that are instructed by Council to clean their erven and that fail to do so	actual cost + admin fee + VAT	/m ²	no service

Comments by the Senior Manager Traffic Services

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Parking tariffs Government Ordinance 17 of 1939, Local Authority (Local Notice 176) <ul style="list-style-type: none"> • On street parking • Off street parking 	1,50 120,00	/15 min /1 month	2,00 130,00
2. Disable Disc	-	/annum	120,00
3. Pound			
3.1 Stallion fees (horses or donkeys) each	24,00	ea/day	40,00
3.2 Bulls	15,00	ea/day	40,00
3.3 Rams (sheep/goat) of eight months & older	10,00	ea/day	25,00
3.4 Pigs	20,00	ea/day	40,00
3.5 Mares, geldings, foals, donkeys, mules, cows, oxen, calves, ostriches	20,00	ea/day	25,00
3.6 Sheep or goat each	10,00	ea/day	25,00
4. Grazing and tending fees			
4.1 Horses, mules, foals, donkeys, bulls, oxen, calves, ostriches or pigs	24,00	ea/day	25,00
4.2 Sheep or goats (The charges in terms of sub items (1) & (2) shall not be payable if the animals are released on the day they are impounded.)	10,00	ea/day	10,00

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
5. Driving fees			
5.1 For animals found within the jurisdiction area of the Steve Tshwete Local Municipality, Middelburg			
5.1.1 Horses, mules, donkeys, cattle, ostriches or calves per head	12,00	/km or part	12,00
5.1.2 Pigs per head	20,00	/km or part	20,00
5.1.3 Other animals	10,00	/km or part	10,00
6. Hawkers Pound			
• <i>Items per individual</i>			
6.1 Set of items of soft goods	10,00	/day	15,00
6.2 Set of other items	15,00	/day	20,00
7. Vehicle Pound			
7.1 Motor vehicle / vehicle up to 3 500kg GVM	25,00	ea/day	30,00
7.2 Motor vehicle / vehicle above 3 500kg GVM	50,00	ea/day	60,00
8. Control of temporary advertisement			
8.1 Illegal advertisement of any item on the road traffic sign, lamp, building and other object	300,00		350,00
8.2 Illegal distribution of pamphlets	100,00		150,00
9. Hawkers Trolleys	100,00	/month	100,00
10. Hawkers Annual Trading Fees			
10.1 Trading in Township	130,00	/annum	130,00
10.2 Trading in CBD	250,00	/annum	250,00
11. Hawkers Stalls			
Van Calder Taxi Rank	60,00	/month	60,00
12. Seasonal Hawkers	50,00	/month	50,00
13. Promotion Hawkers	-	/day	200,00

Comments by the Senior Manager Human Settlements

DESCRIPTION	TARIFFS		
	APPROVED 2010/2011		RECOMMENDED 2011/2012
	R		R
1. Re-allocation of informal settlement residents	50,00		50,00

SCHEDULE 3

PROPOSED FINES FOR THE 2011/2012 FINANCIAL YEAR

Report by the Executive Manager Finance

1. The proposed fines for service delivery by Council are annually revised at the time when the annual budget is being prepared and is aimed at the effective recovery of cost incurred to supply the related services.
2. The recommended fines for each service to apply with effect from the 1st of July 2011 are reflected under the comments of each manager of department and are not subjected to VAT.
3. It is recommended:
 - 3.1 That the adjusted fines are reflected in the comments of the various managers of departments be approved for implementation with effect from 1 July 2011.

Comments by the Senior Manager Town Planning Services

REGULATIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Reg. A11	Failing to identify boundary pegs or beacons of a site	14 days	1 500,00	1 500,00
Reg. A13.1(a)	Material to be used in the erection of a building shall be of quality adequate for the purpose for which it is used	14 days	1 000,00	1 000,00
Reg. A18	Unauthorised persons performing the trade of plumbing work	14 days	1 500,00	1 500,00
Reg. A22	Failure to ask for inspection in advance	14 days	500,00 per inspection	500,00 per inspection
Reg. A23	Erection of temporary buildings without written consent of the local authority	14 days	500,00	500,00
Reg. A25.1,2	Utilisation of a building contrary with the approved plans which changes the occupation classification	14 days	1 500,00	1 500,00
Reg. D4	Failure to control access to swimming pool	14 days	500,00	500,00
Reg. E1.1	Demolishing of buildings without written consent by the local authority	14 days	2 500,00	2 500,00
Reg. E1.3	To leave a building in the process of demolishing in a dangerous condition to the public or adjoining property	14 days	1 750,00	1 750,00

REGULATIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Reg. F1.1,2,3,6	Failure to protect the public at the site of erection or demolishing of a building	7 days	2 500,00	2 500,00
Reg. F2	Damaging of municipal property	14 days	1 500,00	1 500,00
Reg. F8	Failure to remove any waste material on building site	14 days	750,00	750,00
Reg. F9	Failure to remove any waste material from site, any other land or public street or public places	14 days	750,00	750,00
Reg. F10	Failure to erect building sheds to comply with national building requirements	14 days	500,00	500,00

ARTICLES / SECTIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
4.1	Erection of a building prior approval in writing by the local authority	14 days	1 500,00	1 500,00
10.1(a)(i)(ii)(iii)	If any building or earthworks will not be in the interest of good health and hygiene, unsightly, be a nuisance to the occupiers of the adjoining or neighbouring properties	14 days	1 500,00	1 500,00
11	Execution of approved work with unreasonable delay. If the erection of a building is not proceeded for a period of 3-months	30 days	500,00 per month	500,00 per month
12.1(a)	Creation of danger by failing to prevent a building from becoming dilapidated or fall into despair	14 days	1 500,00	1 500,00
13	Erection of a boundary walls, minor building works, sheds and fences without submission of plans and approval thereof as defined in the national building regulations	14 days	1 500,00	1 500,00
14.4	To occupy a building before an occupancy certificate has been issued in terms of sub-section 9i)(a) in respect of such building	30 days	2 250,00	2 250,00
15.2	The prevention or obstruction of any building inspector in the execution of his/her powers	1 days	1 000,00	1 000,00

REGULATIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Reg. F11	Failure to supply adequate sanitary facilities	14 days	500,00	500,00
Reg. G1	Failing to comply with the requirements of excavation stability and safety	14 days	1 000,00	1 000,00
Reg. P1	Failure to install compulsory sewerage	14 days	1 000,00	1 000,00
Reg. P3	Failure to control repulsive drainage	14 days	1 500,00	1 500,00
Reg. P6	Execution of unauthorised sewerage work	14 days	1 500,00	1 500,00
Reg. P7	To utilise a site sewer installation prior inspection	14 days	1 000,00	1 000,00
Reg. T21(a)	Failure to comply with Fire Safety Regulation	14 days	1 500,00	1 500,00
Reg. K2	Failure to provide required moisture layer	14 days	1 000,00	1 000,00
Reg. M1-M2	Failure to make stairs comply with the requirements	14 days	1 000,00	1 000,00

REGULATIONS RELATING TO WALLS, SHEDS AND FENCES

REGULATIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Reg. 3.1	Construction without written consent	14 days	1 000,00	1 000,00
Reg. 3.3	Commencing of construction without written consent	14 days	150,00 per month	150,00 per month
Reg. 3.5	Covering of foundation before inspection	14 days	1 000,00	1 000,00
Reg. 6	Walls that do not comply with requirements	14 days	500,00	500,00
Reg. 8.1	Dangers walls, sheds or fences	14 days	1 500,00	1 500,00
Reg. 9.1(a)	Defacement of the environment	14 days	500,00	500,00
Reg. 9.1(b)	Fences of wood, zinc or canvas	14 days	500,00	500,00
Reg. 9.2	Violation of height restrictions or requirements	14 days	750,00	750,00
Reg. 13	Failure to show written consent	14 days	500,00	750,00
Reg. 17	Obstruction	14 days	500,00	500,00

STANDARD SWIMMING POOL BY-LAWS

REGULATIONS	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Reg. DD4.1	Failure to safeguard swimming pool, hole, spring, well earthworks, pond, and something similar which is deeper than 300 mm	14 days	1 500,00	1 500,00

STEVE TSHWETE TOWN PLANNING SCHEME, 2004

CLAUSE	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Clause 25	Home office purposes	14 days	300,00	350,00
Clause 25	Business purposes	14 days	500,00	600,00
Clause 25	Industrial purposes	14 days	800,00	900,00
Clause 25	Scrap yard purposes	14 days	500,00	600,00
Clause 25	Mechanical and repair purposes	14 days	800,00	900,00
Clause 25	Vehicle spray painting	7 days	1 000,00	1 100,00
Clause 25	Selling of vehicles from road reserves	14 days	500,00	600,00
Clause 25	Parking heavy vehicles	7 days	500,00	600,00
Clause 25	Conducting of any illegal business activity on the road reserve or public open space	14 days	700,00	800,00
Clause 25	Conducting of illegal land use on land zoned for agricultural purpose	14 days	700,00	800,00
Clause 25	Illegal conversion of existing building/outbuilding for purposes of other than the originally approved usage	14 days	500,00	600,00
Clause 25	Builders yard	14 days	500,00	600,00

Comments by the Senior Manager Parks and Recreation Services

SECTION	TRANSGRESSION	VALIDITY OF THE FINE	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
	Sign erected on Council property	7 days	200,00 / sign	210,00 / sign
	Sign erected on a residential property	7 days	100,00 / sign	110,00 / sign
	Sign erected on a business stand	7 days	100,00 / sign	110,00 / sign

TRANSGRESSION	DAYS TO COMPLY	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
(A) <u>Cemetery By-Laws</u> Controversies or failure to comply with the following provisions of the Cemetery by-laws may result in a fine of:			
(a) Planting, cutting, removing of trees, plants, flowers on a grave without written permission	7 days	200,00	200,00
(b) Erect, place or leave an object or decoration on a grave in landscape section for longer than 30 days following the burial	7 days	200,00	200,00
(c) Erect a memorial work without written permission or not meeting the requirements on memorial work	7 days	200,00	200,00
(d) Prohibited acts: Chapter 10 of the by-laws(Violates one or more of the prohibited acts)	7 days	200,00	200,00
B) <u>Parks, Recreation and Street tree by-laws</u> Contravention of the following provisions of the Parks, Recreations and Street tree By-Laws may result in a fine of:			
(a) Person intoxicated by alcoholic beverage or under the influence of a controlled substance as defined by the National legislation in any park, conservation area or open space	Immediately	500,00	500,00
(b) Removed or damaged plants, vegetation or property that include but not limited to rocks, soil, trees, grass etc.	2 days	500,00	500,00
(c) Repair, clean, wax or maintain a motor vehicle in a park or open area except in the event of an emergency.	Immediately	500,00	500,00
(d) Swim or intend to swim in anything other than swimming gear or enter the municipal pool area dressed unseemly.	Immediately	500,00	500,00
(e) Remove, prune, damage or replace an established tree on a side walk, park, open space, recreation area or any other area under the custodianship of Council without written approval.	7 days	500,00 + cost to remove, replace or repair	500,00 + cost to remove, replace or repair

Comments by the Senior Manager Solid Waste Disposal Services

TRANSGRESSION	DAYS TO COMPLY	APPROVED 2010/2011 R	RECOMMENDED 2011/2012 R
Illegal dumping		500,00	500,00
Illegal dumping and removal of industrial hazardous, medical and infections refuse	Within 24 hours	1 000,00	1 000,00
Contravention of section 21 – conduct at solid waste landfill sites and satellite stations		300,00	300,00
1. Unauthorised entry to landfill site.	Immediately	300,00	300,00
2. Failure to comply with instructions for disposal	Immediately	300,00	300,00
3. Person intoxicated by liquor or bringing such item to the landfill site.	Immediately	300,00	300,00

PERSONNEL BUDGET 2011/2012

MUNICIPAL MANAGER

PROJECT MANAGEMENT UNIT

1. NEW POSITION

- 1.1 Post Title : Senior Operator Data Processing
 Number of Posts : 1
 Post ID : New
 Post Level : 11
 Salary Scale : R100 974 / R104 619 / R108 426 / R112 644
 Benefits : Standard
 Vote : 118
 Motivation : To capture information onto the MIG database for the submission of business plans, monthly progress and EPWP reporting requirements.

EXECUTIVE MANAGER CORPORATE SERVICES

CORPORATE SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Chief Administrative Officer
 (Resolution Management)
 Number of Posts : 1
 Post ID : New
 Post Level : 4
 Salary Scale : R251 232 / R257 523
 Benefits : Standard
 Vote : 120
 Motivation : To manage all resolutions and assist with committee work.
- 1.2 Post Title : Administrative Officer
 (Administration)
 Number of Posts : 1
 Post ID : New
 Post Level : 8/7
 Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 /
 R191 496 / R201 213

- Benefits : Standard
Vote : 120
Motivation : Resolution management and committee work as well as incoming correspondence and to implement Council resolutions within specific timeframes.
- 1.3 Post Title : Administrative Officer Grade 2
(Public Participation)
Number of Posts : 1
Post ID : New
Post Level : 8/7
Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 / R191 496 / R201 213
Benefits : Standard
Vote : 120
Motivation : A new section has been established by Council to deal with community participation. STLM is having 24 ward committees which presently are not functioning as required by the Constitution and Local Government : Structures Act and Systems Act. The new determination of number of councillors is proposing that the number of wards be increased to 29. The incumbents will be responsible for arrangement of ward committees such as monitoring the payment of the out of pocket expenses, arranging venues and transport, prepare agendas, assist ward committees with minute taking, implementing and follow up ward committee resolutions.
- 1.4 Post Title : Administrative Officer (Legal & Properties)
Number of Posts : 1
Post ID : New
Post Level : 6
Salary Scale : R201 213 / R211 446 / R222 186
Benefits : Standard
Vote : 120
Motivation : Due to an increase in the number of tenders that are considered by the tender committees, it is required that the post be created for the incumbent who will deal with the items to the bid specification, evaluation and adjudication committee as well as the implementation of the bid adjudication committee resolutions, draft the agreements required (including but not limited to the service level agreements) and submit monthly reports on progress made with the tenders until the finalization of the awarded tenders in order to ensure service delivery.

The incumbent will also handle matters relating to estates, property inspections and confirmation of physical addresses in terms of Financial Intelligence Centre Act 38 of 2001.

- 1.5 Post Title : Caretaker – Banquet and Committee Halls
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 161
Motivation : With the erection of the new banquet hall, it is necessary to create such a position to manage such facility.

HUMAN RESOURCES

1. NEW POSITION

- 1.1 Post Title : Personnel Officer
Number of Posts : 1
Post ID : New
Post Level : 6
Salary Scale : R201 213 / R211 446 / R222 186
Benefits : Standard
Vote : 141
Motivation : To assist with the staff provision and administration processes as well as updating and maintenance of the organisation structure software and payday programme. Keep track of the cost centres attached to positions and monitor such continuously. Due to the high staff turnover and the creation of numerous positions on the annual personnel budget, it is necessary to advertise vacancies and fill positions accordingly.

EXECUTIVE MANAGER FINANCE

1. NEW POSITIONS

1.1 Post Title : Chief Clerk : Assets
Number of Posts : 1
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Standard
Vote : 200
Motivation : Full compliance to GRAP 17 necessitates a lot of additional work such as:

- review of useful lives;
- calculation and determination of residual values;
- determination of fair values;
- testing and determination of impairment on assets;
- structuring of capital projects in line with asset management;
- capitalising of projects in components;
- capitalisation of finance leased assets;
- compilation and updating of investment property register; and
- compilation and updating of inventory register.

These duties are important to ensure proper control over the assets. Furthermore, a comprehensive asset management software solution requires a full-time data capturer, to keep data updated and relevant, and this will be the main task of the chief clerk.

1.2 Post Title : Clerk Grade 1 – Consumers (Enquiries)
Number of Posts : 1
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 200
Motivation : With the increasing number of consumers, the existing personnel at the enquiry desk are insufficient to attend to all the enquiries. A supervisory position is necessary to oversee and control the customer care activities at the enquiry desk which will ensure that the service standards for customer relations are met.

EXECUTIVE MANAGER PUBLIC SERVICES

FIRE SERVICES

1. TEMPORARY POSITIONS

- 1.1 Post Title : Seasonal Workers (veld fire season)
Number of Posts : 16 (6 months only)
Post ID : New
Post Level : 13
Salary Scale : R80 466 / R81 468 / R84 048 / R86 772 / R89 634
Benefits : Standard
Vote : 515
Motivation : Personnel to compliment the shifts during veld fire season for veld fire fighting, maintenance and cleaning of premises, vehicles and equipment in accordance with SANS 10090 Code of Practice.

HEALTH SERVICES

1. NEW POSITION

- 1.1 Post Title : General Worker Grade 3
Number of Posts : 1
Post ID : New
Post Level : 18
Salary Scale : R65 418
Benefits : Standard
Vote : 441
Motivation : Cleaning of the clinics to ensure safe and healthy environment for patients at Extension 6 and Doornkop clinics.

2. UPGRADING OF POSTS (*applicable to vacant posts only*)

2.1 Existing post details

Post Title : Community Assistant / Health Worker
Post ID : 4061
Post Level : 18/17
Salary Scale : R65 148
Benefits : Standard
Vote : 441

Proposed post details

Post Title : Clerical Assistant
Post ID : 4061
Post Level : 15/13

Salary Scale : R66 516 / R67 056 / R68 910 / R70 854 /
R72 894 / R74 280 / R76 470 / R78 780 /
R80 466 / R81 468 / R84 048 / R86 772 / R89 634

Benefits : Standard

Vote : 441

Motivation : To provide clerical work in the clinics for
conversion for patients records and telephone
answering in Extension 6 clinic.

2.2 Existing post details

Post Title : Regional Environmental Health Officer

Post ID : 4003

Post Level : 6

Salary Scale : R201 213 / R211 446 / R222 186

Benefits : Standard with travelling allowance

Vote : 400

Proposed post details

Post Title : Environmental Management Manager

Post ID : 4003

Post Level : 4

Salary Scale : R251 232 / R257 523

Benefits : Standard with travelling allowance

Vote : 400

Motivation : There is a need to create the environmental
management unit in the municipality to ensure
implementation of environmental management
issues and programmes, example EIA's, air
quality programmes.

2.3 Existing post details

Post Title : Community Health Nurse / Senior

Post ID : 4191 / 4192 / 4186 / 4188 / 4190 / 4033

Post Level : 9/8

Salary Scale : R136 494 / R142 968 / R149 844 / R157 074 /
R160 950 / R169 128 / R177 744

Benefits : Standard

Vote : 440 / 441 / 442

Proposed post details

Post Title : Senior / Community Health Nurses

Post ID : 4191 / 4192 / 4186 / 4188 / 4190 / 4033

Post Level : 8/7

Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 /
R191 496 / R201 213

Benefits : Standard

Vote : 440 / 441 / 442
Motivation : To promote staff retention and promotion in the municipality, narrow the gap between the Department of Health and municipality staff and between the community health nurse in charge of the clinics and junior community health nurses because of additional responsibilities and years of experience serving the municipality.

HUMAN SETTLEMENTS

1. NEW POSITION

1.1 Post Title : Data Capturer
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 452
Motivation : Capture subsidy application forms, verification of applicants with relevant national data bases, example deeds office, labour etc.

LIBRARY SERVICES

1. NEW POSITIONS

1.1 Post Title : Junior Librarian
Number of Posts : 2
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Vote : 140
Motivation : They will report to the qualified librarians and should be studying towards librarianship. They will carry out duties such as assisting in putting up monthly displays, promoting reading awareness campaigns, rendering services to the old age homes, hospitals, schools and the prison, writing reminders and letters for late library material.

2. TEMPORARY APPOINTMENTS

2.1 Post Title : Scholars
Number of Posts : 4
Post Level : 15
Salary Scale : R66 516
Vote : 140

Motivation : Scholars are currently paid at 50% of a post level 15 resulting that they do not want to assist anymore. It is suggested that scholars be paid at the hourly tariff of a post level 15, that is

Rate per hour R66 516,00 / 2000 = R33,26.

LICENSING

1. NEW POSITIONS

- 1.1 Post Title : Examiners of Vehicles and Drivers Licenses (Testing)
Number of Posts : 4 (2 x Middelburg; 2 x Hendrina)
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Standard
Vote : 300
Motivation : Required as per Road Traffic Act. Examiners are needed to test applicants for drivers and learners licenses in order to ensure that the town has legal road users and therefore ensuring the safety of the road.
- 1.2 Post Title : Clerical Assistant Grade 1 (Grade L Examiners)
Number of Posts : 2 (1 x Middelburg; 1 x Hendrina)
Post ID : New
Post Level : 12
Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 / R100 974
Benefits : None
Vote : 300
Motivation : Required as per Road Traffic Act. These examiners are required to test applicants' eyes and do the finger-prints for application for learners and drivers licenses as well as driver licenses conversions. They can also then conduct learner's classes.
- 1.3 Post Title : Senior Clerical Assistants
Number of Posts : 1
Post ID : New
Post Level : 11
Salary Scale : R100 974 / R104 619 / R108 426 / R112 644
Benefits : Standard
Vote : 300
Motivation: Required as per Road Traffic Act to implement the best practice model in Hendrina.

TRAFFIC & SECURITY SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Traffic Wardens
Number of Posts : 11
Post ID : New
Post Level : 13
Salary Scale : R72 535 / R73 435 / R75 763 / R78 218 / R80 797
Benefits : Standard
Vote : 310
Motivation : To accommodate the current employees.

EXECUTIVE MANAGER TECHNICAL & FACILITIES

CIVIL ENGINEERING SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Laboratory Assistant (Water and Waste Water)
Number of Posts : 1
Post ID : New
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R 130 512
Benefits : Standard with travelling allowance
Vote : 500
Motivation : The minimum requirements for Blue/Green Drop certification on water quality monitoring require a well staffed laboratory.
- 1.2 Post Title : Clerical Assistant Grade 1
Number of Posts : 1
Post ID : New
Post Level : 12
Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 / R100 974
Benefits : Standard
Vote : 500
Motivation : Need a computer literate person to log all complaints to the system, attend to radio messages and requests at Hendrina.

SANITATION SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Village Assistant
Number of Posts : 3
(1 x Newtown; 1 x Somaphepha Village;
1 x Mafube Village)
Post ID : New
Post Level : 16
Salary Scale : R65 148 / R65 652 / R66 516
Benefits : Standard
Vote : 547
Motivation : More than 3000 biological toilets were erected at informal settlements where the community needs to be informed and monitored on the usage. At Mafube and Somaphepha Village the yield of the boreholes is low and small quantities of water need to be pumped daily. The township assistant(s) will be responsible for these duties.

2. UPGRADING OF POSTS (*applicable to vacant posts only*)

Existing post details

- 2.1 Post Title : Senior Tradesman Assistant
Post ID : 5430 / 5835
Post Level : 13
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 546 / 550

Proposed post details

- Post Title : Special Workman
Post ID : 5430 / 5835
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 550 / 546
Motivation : Supervision of maintenance team and responsible for health and safety of work team.

WATER SERVICES

1. **NEW POSITION**

- 1.1 Post Title : Operator Class 3
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 561
Motivation : Required by legislation GG 2834, Blue Drop requirement.

ROADS AND STORM WATER

1. **UPGRADING OF POSTS** (*applicable to vacant posts only*)

1.1 **Existing post details**

- Post Title : Operator Grade 2
Post ID : 5053
Post Level : 13
Salary Scale : R72 535 / R73 435 / R75 763 / R78 218 / R80 797
Benefits : Standard
Vote : 540

Proposed post details

- Post Title : Special Workman
Post ID : 5053
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 540
Motivation : Supervision of maintenance team and responsible for health and safety of work team.

1.2 **Existing post details**

- Post Title : Senior Tradesman Assistant
Post ID : 5317
Post Level : 13
Salary Scale : R80 466 / R81 468 / R84 048 / R86 772 / R89 634
Benefits : Standard
Vote : 540

Proposed post details

Post Title : Special Workman
Post ID : 5317
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 540
Motivation : The post entails duties of the special workman on level 10. Supervision of work maintenance of roads and responsible for health and safety of work team.

MUNICIPAL BUILDING SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Supervisor Cleansing
Number of Posts : 1
Post ID : New
Post Level : 7
Salary Scale : R182 220 / R191 496 / R201 213
Benefits : Standard
Vote : 555
Motivation : Supervise cleansing of all municipal buildings.
- 1.2 Post Title : Worker Grade 3
Number of Posts : 2
Post ID : New
Post Level : 20/19
Salary Scale : R65 148
Benefits : Standard
Vote : 557
Motivation : Shortage of staff to maintain public toilets at taxi ranks.

PARKS AND RECREATION

1. NEW POSITIONS

- 1.1 Post Title : Vehicle Driver Grade 3
Number of Posts : 2
Post ID : New
Post Level : 18
Salary Scale : R65 148
Benefits : Standard
Vote : 533 (cutting team)

Motivation : Currently the residential areas are expanding at a phenomenal rate and the above mentioned staff members are needed to ensure service delivery and continuity in the department. The service standards set are increasing and this department cannot keep up with the demand.

1.2 Post Title : Worker Grade 3
Number of Posts : 2
Post ID : New
Post Level : 19
Salary Scale : R65 148
Benefits : Standard
Vote : 505
Motivation : Fast growing cemeteries needs personnel to keep service delivery on high standard and comply with the service standards set by the community.

1.3 Post Title : Worker Grade 3
Number of Posts : 4
Post ID : New
Post Level : 19
Salary Scale : R65 148
Benefits : Standard
Vote : 533 (diverse gardens and arbour team)
Motivation : Currently the residential areas are expanding at a phenomenal rate and the above mentioned staff members are needed to ensure service delivery and continuity in the department. (4 x arbour team as operators, 6 x diverse gardens). The area of service includes the outlying towns and the current teams cannot keep up to meet the set service standards.

2. TEMPORARY APPOINTMENTS

2.1 Post Title : Worker Grade 3 (seasonal)
Number of Posts : 4 / 3 / 3
Post ID : New seasonal staff (8 months)
Post Level : 19
Salary Scale : R65 148
Benefits : Standard
Vote : 533 / 530 / 505
Motivation : Currently the residential areas are expanding at a phenomenal rate and the above mentioned staff members are needed to ensure service delivery standard are kept. It is a trend that where only RDP standards applied the pressure is to service these areas as the rest of the towns.

- 2.2 Post Title : Pool Caretakers
 Number of Posts : 7
 Post ID : New seasonal staff (8 months)
 Post Level : 14
 Salary Scale : R72 894
 Benefits : Standard
 Vote : 530
 Motivation : Five permanent positions are vacant and to enable the swimming pools to have enough supervision and ensure the safety of the public these positions are needed.

SOLID WASTE MANAGEMENT

1. NEW POSITION

- 1.1 Post Title : Operator Grade 1
 Number of Posts : 1
 Post ID : New
 Post Level : 12
 Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 / R100 974
 Benefits : Standard
 Vote : 420
 Motivation : The department is in the process of procuring an additional front end loader for Hendrina, and there is currently only one operator available.

TOWN ELECTRICAL ENGINEER

1. NEW POSITIONS

- 1.1 Post Title : Verifier (OHS)
 Number of Posts : 1
 Post ID : New
 Post Level : 9
 Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
 Benefits : Standard
 Vote : 700
 Motivation : Assist technical assistant (OHS) with the following:
 Update status of the trainings, assist arranging for training and taking meter readings, ensure equipment complies with OHS, do inspections to equipment for compliance.
- 1.2 Post Title : Engineering Technician - Maintenance
 Number of Posts : 1
 Post ID : New
 Post level : 5
 Salary scale : R233 484 / R239 352 / R245 364

Benefits : Standard
 Vote : 700
 Motivation : Supervising technical assistants and clerk of works. Management and monitoring of projects, ensure compliance with the specification and safety, assets management, ensure maintenance planning, scheduling and implementation thereof. Compile records and report of all training workshops. Ensure that all equipment is being maintained and records are being kept.

1.3 Post Title : Electrician Senior (Small Consumers)
 Number of Posts : 1
 Post ID : New
 Post level : 9
 Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
 Benefits : Standard
 Vote : 700
 Motivation : With the grove in the supply area it becomes difficult to manage the maintenance and installation of new meters with the existing staff.

2. **UPGRADING OF POSITIONS** *(applicable to vacant posts only)*

2.1 **Existing post details**

Post Title : Superintendent Electrical
 Post ID : 7004
 Post Level : 6
 Salary Scale : R201 213 / R211 446 / R222 186
 Benefits : Standard
 Vote : 700

Proposed post details

Post Title : Engineering Technician – Operation
 Post ID : 7004
 Post Level : 5
 Salary Scale : R233 484 / R239 352 / R245 364
 Benefits : Standard
 Vote : 700
 Motivation : Superintendent to be named Engineering Technician and will be managing the entire electrical workshop operations. Incumbent will be directly supervising the following personnel: Technical Assistant (Testing), Foreman (Low Voltage), Foreman (High Voltage), Hendrina Foreman and three Apprentices.

TOWN PLANNING SERVICES

1. **NEW POSITION**

- 1.1 Post Title : Zoning Inspector
Number of Posts : 1
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Standard with travelling allowance
Vote : 502
Motivation : The increase in the number of stands within the Steve Tshwete Local Municipal area and the extent of illegal land uses have made it necessary to appoint a person to assist in controlling and regulating of the illegal activities a full time basis as well as implementation of Council resolutions.

PERSONNEL BUDGET 2012/2013

MUNICIPAL MANAGER

PROJECT MANAGEMENT UNIT

1. NEW POSITION

- 1.1 Post Title : Administrative Officer Grade 2 (Administration)
Number of Posts : 1
Post ID : New
Post Level : 8/7
Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 /
R191 496 / R201 213
Benefits : Standard
Vote : 118
Motivation : To oversee the administration functions regarding
MIG projects and assist with completing project
reporting documents.

EXECUTIVE MANAGER CORPORATE SERVICES

CORPORATE SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Clerk Grade 1 (Administration Archives)
Number of Posts : 1
Post ID : New
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 120
Motivation : Management of archive. A new archive was
erected at the services centre.
- 1.2 Post Title : Clerk Grade 1 (Resolutions)
Number of Posts : 1
Post ID : New
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 120
Motivation : Resolution and incoming correspondence
management.

- 1.3 Post Title : Worker Grade 3
 Number of Posts : 2
 Post ID : New
 Post Level : 18
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 161
 Motivation : With the erection of the new banquet hall, it is necessary that these positions be created to clean the facility.

HUMAN RESOURCES

1. NEW POSITION

- 1.1 Post Title : Training and Organisational Development Manager
 Number of Posts : 1
 Post ID : New
 Post Level : 4
 Salary Scale : R251 232 / R257 523
 Benefits : Standard with travelling allowance
 Vote : 141
 Motivation : Designs, develops, plans, implements and markets staff development, in-service and training programmes for managers and supervisors in line with the vision and objectives of the municipality. The incumbent will conduct and co-ordinate organisational development issues, e.g. job designs, job evaluation, cultural and employee satisfaction surveys. Ensure management of change with regard to systems, organisational structures, behaviour and processes. The incumbent will ensure that values and ethics of the municipality are communicated and adhered to.

PROPERTY VALUATION

1. NEW POSITION

- 1.1 Post Title : Deputy Municipal Valuer
 Number of Posts : 1
 Post ID : New
 Post Level : 3
 Salary Scale : R277 392
 Benefits : Standard with travelling allowance
 Vote : 123
 Motivation : Substantial increase in number of entries for the new general valuation roll with valuation date 1 July 2012 due to subdivisions, sectional title developments and new township developments.

Currently no deputy municipal valuer to manage department in absence of municipal valuer

EXECUTIVE MANAGER FINANCE

1. NEW POSITIONS

- 1.1 Post Title : Chief Accountant (Budget & Reporting)
Number of Posts : 1
Post Level : 4
Salary Scale : R251 232 / R257 523
Benefits : Standard
Vote : 200
Motivation : This position is required to strengthen the budget and reporting section. This position is an essential position required to maintain and improve the high standard of reporting in accordance with National Treasury requirements.
- 1.2 Post Title : Chief Clerk (Budget & Reporting)
Number of Posts : 1
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Standard
Vote : 200
Motivation : This position is required to successfully achieve timeous reports, assist with the constant flow of information between this section and all other departments, assist with gathering and compiling of budgetary information.

EXECUTIVE MANAGER PUBLIC SERVICES

FIRE SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Learner to Leading Fire Fighter
Number of Posts : 4
Post ID : New
Post Level : 13/8
Salary Scale : R80 466 (starting notch)
Benefits : Standard
Vote : 515
Motivation : To provide personnel to man a first and second turnout vehicle to execute operational functions on incident scenes.

HEALTH SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Clerical Assistants
Number of Posts : 2
Post ID : New
Post Level : 15/13
Salary Scale : R66 516 / R67 056 / R68 910 / R70 854 / R72 894 /
R74 280/ R76 470 / R78 780 / R80 466 / R81 468 /
R84 048 / R86 772 / R89 634
Benefits : Standard
Vote : 440 / 441
Motivation : To write patients files, file and retrieve files to
reduce waiting period for patient's files.
Telephone answering and writing of minutes for
Extension 6, Doornkop, Komati clinics.
- 1.2 Post Title : Environmental Health Practitioner
Number of Posts : 1
Post ID : New
Post Level : 8/7
Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 /
R191 496 / R201 213
Benefits : Standard with travelling allowance
Vote : 400
Motivation : To improve environmental health programme
because the area has expanded with increased
workload including air pollution programme which
needs more attention.

LIBRARY SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Librarian for the adult section
Number of Posts : 1
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Vote : 140
Motivation : A qualified Librarian is required in the main library
to conduct special requests for library material,
stock control, weeding, selection of suitable library
material for the adult section, contributing in the
marketing plan for the library. Performing treasury
and credit notes duties. To supervise the adult
section team in ensuring that the council's mission
on excellent service delivery is maintained.

- 1.2 Post Title : Cataloguer (Senior Librarian)
 Number of Posts : 1
 Post ID : New
 Post Level : 7
 Salary Scale : R182 220 / R191 496 / R201 213
 Vote : 140
 Motivation : A qualified librarian is required to lead the acquisition team. His/her duties will include; cataloguing the new library material for the ten libraries into the library system called Koha, supervise the processing of library material until it goes to the perspective sections for public access. Remove discarded material from the library catalogue and ensures that the library catalogue is updated every month.
- 1.3 Post Title : Junior Librarian
 Number of Posts : 1
 Post ID : New
 Post Level : 9
 Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
 Vote : 140
 Motivation : They will report to the qualified librarians and should be studying towards librarianship. They will carry out duties such as assisting in putting up monthly displays, promoting reading awareness campaigns, rendering services to the old age homes, hospitals, schools and the prison, writing reminders and letters for late library material.

LICENSING

1. NEW POSITIONS

- 1.1 Post Title : Examiners of Vehicles and Drivers Licenses
 Number of Posts : 3
 Post ID : New
 Post Level : 8
 Salary Scale : R160 950 / R169 128 / R177 744
 Benefits : Standard
 Vote : 300
 Motivation : Required as per Road Traffic Act. Examiners are needed to test applicants for drivers and learners licenses in order to ensure that the town has legal road users and therefore ensuring the safety of the road.

- 1.2 Post Title : Clerical Assistant Grade 1 (Grade L Examiners)
Number of Posts : 2
Post ID : New
Post Level : 12
Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 /
R100 974
Benefits : Standard
Vote : 300
Motivation : Required as per Road Traffic Act. These
examiners are required to test applicants' eyes
and do the finger-prints for application for learners
and drivers licenses as well as driver licenses
conversions. They can also then conduct
learner's classes.
- 1.3 Post Title : Pit Assistants (Worker Grade 3)
Number of Posts : 1
Post ID : New
Post Level : 20
Salary Scale : R65 148
Benefits : Standard
Vote : 300
Motivation : Required as per Road Traffic Act. To assist the
examiners when they are testing vehicles for
roadworthiness.
- 1.4 Post Title : Senior Clerical Assistants
Number of Posts : 1
Post ID : New
Post Level : 11
Salary Scale : R100 974 / R104 619 / R108 426 / R112 644
Benefits : Standard
Vote : 300
Motivation: Required as per Road Traffic Act to implement the
best practice model in Hendrina.

EXECUTIVE MANAGER TECHNICAL & FACILITIES

CIVIL ENGINEERING

ROADS AND STORM WATER

1. NEW POSITION

- 1.1 Post Title : Superintendent (Road and Storm Water)
Number of Posts : 1
Post ID : New
Post Level : 6

Salary Scale : R201 213 / R211 446 / R222 186
Benefits : Standard with travelling allowance
Vote : 540
Motivation : To improve the quality of service delivery

WATER SERVICES

1. NEW POSITION

1.1 Post Title : Operator Class 2 (Kruger Dam)
Number of Posts : 1
Post ID : New
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 561
Motivation : Required by legislation GG 2834, Blue Drop requirement.

SANITATION

1. NEW POSITIONS

1.1 Post Title : Operator Class 1
Number of Posts : 2 (1 x Komati, 1 x Blinkpan)
Post ID : New
Post Level : 11
Salary Scale : R100 974 / R104 618 / R108 426 / R112 644
Benefits : Standard
Vote : 547
Motivation : Required by legislation, GG 2834. Blue Drop requirement.

MUNICIPAL BUILDING SERVICES

1. NEW POSITIONS

1.1 Post Title : Quality Control / Clerk of Works
Number of Posts : 1
Post ID : New
Post Level : 7
Salary Scale : R182 220 / R191 496 / R201 213
Benefits : Standard including travelling allowance
Vote : 555
Motivation : Assist with the inspection of buildings for capital projects and or maintenance.

- 1.2 Post Title : Worker Grade 3
 Number of Posts : 2
 Post ID : New
 Post Level : 20/19
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 555
 Motivation : Shortage of staff on maintenance team as a result of additional buildings built.
- 1.3 Post Title : Worker Grade 3
 Number of Posts : 2
 Post ID : New
 Post Level : 20/19
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 410
 Motivation : Shortage of staff to maintain public toilets.

PARKS AND RECREATION

1. NEW POSITIONS

- 1.1 Post Title : Worker Grade 3
 Number of Posts : 2
 Post ID : New
 Post Level : 19
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 530
 Motivation : The sport facilities in Steve Tshwete Local Municipality jurisdiction are being upgraded and improved yearly and to ensure the effective maintenance standards are sustained the team of workers needs to be increased.
- 1.2 Post Title : Worker Grade 3
 Number of Posts : 2
 Post ID : New
 Post Level : 19
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 505
 Motivation : Fast growing cemeteries needs personnel to keep service delivery on high standard and comply with the service standards set by the community.

- 1.3 Post Title : Park Superintendent (Fleet Manager)
 Number of Posts : 1
 Post ID : New
 Post Level : 5
 Salary Scale : R233 484 / R239 352 / R245 364
 Benefits : Vehicle allowance
 Vote : 533
 Motivation : During the job evaluation process it came to the parks department attention that the gap between the HOD and the middle management levels are stretched and it was advised that this gap be closed. To enable the workshop to work to its potential a fleet manager will be required to take ownership of the councils fleet and workshop procedures.

SOLID WASTE MANAGEMENT

1. NEW POSITIONS

- 1.1 Post Title : General Worker Grade 3
 Number of Posts : 5
 Post ID : New
 Post Level : 20/19
 Salary Scale : R65 148
 Benefits : Standard
 Vote : 420
 Motivation : Additional personnel required for new serviced areas in Rockdale, Extension 24, Nasaret.
- 1.2 Post Title : Vehicle Driver Grade 2
 Number of Posts : 2
 Post ID : New
 Post Level : 14
 Salary Scale : R72 894
 Benefits : Standard
 Vote : 420
 Motivation : Additional Refuse Compactor will be purchased to service extensions 18, 24 and Tokologo.

TOWN ELECTRICAL ENGINEER

1. NEW POSITIONS

- 1.1 Post Title : Special Worksman
 Number of Posts : 1
 Post ID : New
 Post level : 10
 Salary scale : R114 834 / R119 658 / R124 806 / R130 512
 Benefits : Standard

- Vote : 700
Motivation : Maintenance of street lights, installation and replacement of street lights poles.
- 1.3 Post Title : Electrician / Senior
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 700
Motivation : Maintenance of LV, MV and HV network for compliance (NERSA), do standby and complaints. Responsible for switching, linking, safety testing and earthing.
- 1.4 Post Title : Special Workman
Number of Posts : 1
Post ID : New
Post Level : 10
Salary scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 700
Motivation : Assist special workman with maintenance of street lights.
- 1.5 Post Title : Artisan Assistant
Number of Posts : 1
Post ID : New
Post Level : 17
Salary Scale : R65 148
Benefits :
Vote : 700
Motivation : Assist special workman with maintenance of street lights.
- 1.6 Post title : GIS Operator (Planning & Projects)
Number of Posts : 1
Post ID : New
Post Level : 5
Salary Scale : R233 484 / R239 352 / R245 364
Benefits : Standard
Vote : 700
Motivation : A section manager is needed over the drawing office to manage and control all drawings and data capturing on the GIS and AutoCAD systems.

TOWN PLANNING SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Building Inspector
Number of Posts : 1
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Travelling allowance
Vote : 502
Motivation : The establishment and proclamation of townships means additional stands to be improved and inspected. The extent of illegal building activities also grows. Therefore the appointment of additional Building Inspector will assist in addressing the situation.
- 1.2 Post Title : Senior Town Planner
Number of Posts : 1
Post ID : New
Post level : 4
Salary scale : R251 232 / R239 352 / R245 364
Benefits : Travelling and cell phone allowances
Vote : 502
Motivation : The economic development taking place within the Steve Tshwete Municipal area means that more attention should be given to township development, spatial planning and policy formulation. This is actually the responsibility of the senior manager town planning services. In addition, the growth of the town creates more workload in terms of dealing with land use applications and illegal activities. The senior town planner is needed to assist the senior manager in executing some of the duties and quality control.

PERSONNEL BUDGET 2013/2014

MUNICIPAL MANAGER

PROJECT MANAGEMENT UNIT

1. NEW POSITION

- 1.1 Post Title : Supervisor Data Capturing
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 118
Motivation : To assist with the data capturing of MIG business plans and assist with the monthly reporting requirements.

EXECUTIVE MANAGER CORPORATE SERVICES

CORPORATE SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Administrative Officer (Administration)
Number of Posts : 1
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Benefits : Standard
Vote Number : 120
Motivation : Resolution management and committee work. In order to achieve the prescriptions of our service standards it is necessary to communicate and implement council resolutions within a specific timeframe.
- 1.2 Post Title : Administrative Officer Grade 2
(Public Participation)
Number of Posts : 1
Post ID : New
Post Level : 8/7
Salary Scale : R160 950 / R169 128 / R177 744 / R182 220 / R191 496 / R201 213

Benefits : Standard
 Vote : 120
 Motivation : A new section has been established by council to deal with community participation. The incumbents will be responsible for arrangement of ward committees such as monitoring the payment of the out of pocket expenses, arranging venues and transport, prepare agendas, assist ward committees with minute taking, implementing and follow up ward committee resolutions.

HUMAN RESOURCES

1. NEW POSITION

1.1 Post Title : Senior Assistant Human Resources Officer
 Number of Posts : 1
 Post ID : New
 Post Level : 9/8
 Salary Level : R136 491 / R142 968 / R149 844 / R157 074 / R160 950 / R169 128 / R177 744 / R182 220 / R191 496 / R201 213
 Benefits : Standard
 Vote : 141
 Motivation : The incumbent will manage the recruitment process to improve the turnover of staff.

EXECUTIVE MANAGER PUBLIC SERVICES

FIRE SERVICES

1. NEW POSITIONS

1.1 Post Title : Learner to Leading Fire Fighter
 Number of Posts : 4
 Post ID : New
 Post Level : 13/ 8
 Salary Scale : R80 466 (starting notch)
 Benefits : Standard
 Vote : 515
 Motivation : To provide personnel to man a first and second turnout vehicle to execute operational functions on incident scenes.

LIBRARY SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Reference Librarian
Number of Posts : 1
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 128 / R177 744
Vote : 140
Motivation : A qualified librarian is required at the reference section to conduct information searches for the public, to attend to special requests and queries, to compile and index information electronically for easy access to the public, and reconciling payments for late, damaged or lost library material.
- 1.2 Post Title : Junior Librarian
Number of Posts : 2
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Vote : 140
Motivation : They will report to the qualified librarians and should be studying towards librarianship. They will carry out duties such as assisting in putting up monthly displays, promoting reading awareness campaigns, rendering services to the old age homes, hospitals, schools and the prison, writing reminders and letters for late library material.

LICENSING

1. NEW POSITIONS

- 1.1 Post Title : Clerical Assistant Grade 1 (Grade L Examiners)
Number of Posts : 2
Post ID : New
Post Level : 12
Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 / R100 974
Benefits : Standard
Vote : 300

- Motivation : Required as per Road Traffic Act. These examiners are required to test applicants' eyes and do the finger-prints for application for learners and drivers licenses as well as driver licenses conversions. They can also then conduct learner's classes.
- 1.2 Post Title : Filing Clerk (Clerical Assistant)
 Number of Posts : 1
 Post ID : New
 Post Level : 15/13
 Salary Scale : R66 516 – R89 634
 Benefits : None
 Vote : 300
 Motivation : Required as per Road Traffic Act to implement the best practice model in Hendrina.
- 1.3 Post Title : Examiners of Vehicles and Drivers Licenses
 Number of Posts : 1
 Post ID : New
 Post Level : 8
 Salary Scale : R160 950 / R169 128 / R177 744
 Benefits : Standard
 Vote : 300
 Motivation : Required as per Road Traffic Act. Examiners are needed to test applicants for drivers and learners licenses in order to ensure that the town has legal road users and therefore ensuring the safety of the road.

EXECUTIVE MANAGER TECHNICAL & FACILITIES

CIVIL ENGINEERING SERVICES

1. NEW POSITION

- 1.1 Post Title : Clerical Assistant Grade 1
 Number of Posts : 1
 Post ID : New
 Post Level : 12
 Salary Scale : R89 634 / R91 122 / R94 242 / R97 524 / R100 974
 Benefits : Standard
 Vote : 540
 Motivation : Need a computer literate person to log all complaints to the system, attend to radio messages & requests.

Responsible for signing and checking all materials and deliveries. Finalising job cards.

ROADS AND STORM WATER

1. NEW POSITIONS

- 1.1 Post Title : Foreman (paving and storm water)
Post ID : New
Post Level : 8
Salary Scale : R160 950 / R169 628 / R177 744
Benefits : Standard
Vote : 540
Motivation : Oversee maintenance team to improve the quality of service delivery in Middelburg.

WATER SERVICES

1. NEW POSITIONS

- 1.1 Post Title : Operator Class 3 (Kruger Dam)
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074
Benefits : Standard
Vote : 561
Motivation : Required by legislation GG 2834, Blue Drop requirement.
- 1.2 Post Title : Operator Class 2 (Vaalbank)
Number of Posts : 1
Post ID : New
Post Level : 10
Salary Scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 561
Motivation : Required by legislation GG 2834, Blue Drop requirement.

MUNICIPAL BUILDING SERVICES

1. NEW POSITION

- 1.1 Post Title : Senior Carpenter
(Hendrina, Pullenshope, Rietkuil and Komati)
Number of Posts : 1
Post ID : New
Post Level : 9
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074

Benefits : Standard
Vote : 555
Motivation : Maintenance of all buildings to ensure that they comply with all regulations.

PARKS AND RECREATION

1. NEW POSITIONS

1.1 Post Title : Worker Grade 3
Number of Posts : 4
Post ID : New
Post Level : 19
Salary Scale : R65 148
Benefits : Standard
Vote : 533 (diverse gardens and arbour team)
Motivation : Currently the residential areas are expanding at a phenomenal rate and the above mentioned staff members are needed to ensure service delivery and continuity in the department. (4 x arbour team as operators, 6 x diverse gardens). The area of service includes the outlying towns and the current teams cannot keep up to meet the set service standards.

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Post ID : New
Post level : 10
Salary scale : R114 834 / R119 658 / R124 806 / R130 512
Benefits : Standard
Vote : 700
Motivation : Maintenance of street lights, installation and replacement of street lights poles.

1.2 Post Title : Artisan Assistant
Number of Posts : 1
Post ID : New
Post Level : 17
Salary Scale : R65 148
Benefits : Standard
Vote : 700
Motivation : Assist special workman with maintenance of street lights.

1.3 Post Title : Senior Electrician
Number of Posts : 1
Post ID : New
Post Level : 9/8
Salary Scale : R136 494 / R142 968 / R149 844 / R157 074 /
R160 950 / R169 128 / R177 744
Benefits : Standard
Vote : 700
Motivation : An electrician is needed to assist the senior
technician (7005) with bulk consumers,
installations and testing as well as capital projects.