

T1.1 TENDER NOTICE & INVITATION



STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO.: BS01/01/2016

CLOSING DATE: 2016/02/24 AT 12H00

TENDER FOR THE APPOINTMENT OF COUNCIL'S ATTORNEYS FOR A PERIOD OF THIRTY SIX (36) MONTHS FROM THE DATE OF APPOINTMENT

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the appointment of council attorneys for a period of thirty six(36) months.

Tender documents and specifications are available and can be obtained from Ms. Rose Kalies, Legal & Administration Department, Room B207, Municipal Building, Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050 (Tel: [013] 249-7365, Fax: [013] 243-2550), at a non-refundable deposit of R400,00. Payments can be made through bank guaranteed cheque payable to the Steve Tshwete Local Municipality or cash.

The closing time for receipt of tenders is **12:00hrs** on **2016/02/24**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the tender document may be directed to Mr. Thabo Mokoena, Assistant Director: Legal Services at 013 249 7051.

Fully completed tender documents, clearly marked "**Tender No. BS01/01/2016: TENDER FOR THE APPOINTMENT OF COUNCIL'S ATTORNEYS FOR A PERIOD OF THIRTY SIX (36) MONTHS FROM THE DATE OF APPOINTMENT**" with "**NAME of TENDERER**" must be placed in a sealed envelope and placed in the **tender box** on the 1st floor, Steve Tshwete Municipality, Civic Centre, Wanderers Avenue, Middelburg, **by no later than 12h00 on 2016/02/24. A compulsory clarification meeting will be held on the 10/02/2016 at 10h00 at Mayor's Board Room, 2nd floor, Civic Centre, Steve Tshwete Local Municipality, Wanderers Avenue.**

Bidders will be evaluated on functionality whereby 60 points has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where 90 points will be allocated in respect of price and 10 points in respect of B-BBEE Status Level of Contribution.

No awards will be made to a person:

- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Certified copy of original valid BBBEE certificate (non-compulsory, failure to submit no points will be awarded).

Copies of the Registration of firm

Valid Original Tax clearance certificate

Original certified copy of valid Fidelity Fund Certificate

S.M MNGUNI

ACTING MUNICIPAL MANAGER

STEVE TSHWETE LOCAL MUNICIPALITY

Municipal Civic Building

Wanderers Avenue

MIDDELBURG

1050

TENDER NO.	BS01/01/2016				
		BIDDER	WITNESS	EMPLOYER	WITNESS