



STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO: BS17/06/2019

ARCHITECTURAL SERVICES ON ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS

CLOSING DATE: 12/09/2019

Tenders are invited for the provision of professional services, **ARCHITECTURAL SERVICES ON ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS** as defined by the Scope of Services contained in the bid document.

Tender documents and specifications are available and can be obtained on 13/08/2019 from the Department of the Director: Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P O. Box 14, Middelburg, Mpumalanga, 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550 against payment of a non-refundable tender amount of R560.00. Only bank guaranteed cheques or cash will be accepted. Cheques shall be made payable to the Steve Tshwete Local Municipality.

A non-compulsory clarification meeting with representatives of the Employer will take place at the STEVE TSHWETE LOCAL MUNICIPAL, GERARD SEKOTO LIBRARY AUDITORIUM, CNR WANDERES AND WALTER SISULU STREET, MIDDELBURG on 29/08/2019 starting at 10H00

Bids will be pre-qualified in accordance with functionality criteria as outlined in the tender. Only the bids that meet the minimum number of 70 points out of the total number of points for functionality will proceed to the price and preference goals evaluation stage.

The closing time for receipt of tenders is **at 12H00 on 12/09/2019**. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Duly completed tender enclosed in a sealed envelope marked **“TENDER NO. BS17/06/2019 :“ARCHITECTURAL SERVICES ON ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS** with the name of the Tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 1st floor, Civic Centre, Corner Walter Sisulu and Wanderers Avenue, Middelburg, before **12.00** on **12/09/2019**. The tenders will be opened in public.

Any technical enquiries relating to the tender document may be directed to Sharon Msebe at 013 249 7176.

*A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where **80 points** will be allocated in respect of price and **20 points** in respect B-BBEE Status level of contribution.*

Tenderers must have the necessary skills, experience and capacity to perform the required work. Tenderers must have the necessary skills, experience and capacity to perform the required work. Only those tenderers/bidders/company's who score a minimum score of 70 points in respect of the functionality criteria will proceed to the price and preference goals evaluation stage.

No awards will be made to a person:

- Who is in the service of the state,
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state,
- Who is an advisor or consultant contracted with the municipality or municipal entity

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The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified):

- **Original certified copy of valid BBBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.**
- **Copy of company registration certificate(CK) – Compulsory**
- **Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder’s tax compliance status- Non-Compulsory**
- **Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – Compulsory**
- **CSD summary report – Non-Compulsory**
- **Joint Venture Agreement (In case of a Joint Venture) – Compulsory**
- **Audited annual financial statements for the past 3 years for the Bid above R10m – Compulsory**
- **Certified Copy of Professional Indemnity Insurance – Compulsory**
- **Proof of professional registration with SACAP- Compulsory**
- **Joint Ventures must be registered on CSD as Joint Venture**

B KHENISA
MUNICIPAL MANAGER
 Municipal Building
 Wanderers Avenue
MIDDELBURG
 1050

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