

INVITATION TO SUBMIT AN EXPRESSION OF INTEREST**STEVE TSHWETE LOCAL MUNICIPALITY****PROJECT NO: BS14/06/2019****CLOSING DATE: 18/09/2019****EXPRESSION OF INTEREST
FOR
APPOINTMENT OF A MAXIMUM OF FOUR (04) PROFESSIONAL
SERVICE PROVIDERS TO SUPPLY, DELIVERY AND OFF-LOADING
OF PUBLIC LIBRARY BOOKS FOR STEVE TSHWETE LOCAL
MUNICIPALITY FOR A PERIOD OF 24 MONTHS**

Prospective suppliers are hereby invited from selected and qualified service providers for the supply, delivery and off-loading of public library books for Steve Tshwete Local Municipality for a period of 24 months.

A compulsory clarification meeting with representatives of the Employer will take place at the Gerald Sekoto Library Auditorium, Civic Center, Corner Walter Sisulu street and Wanderers Avenue, Middelburg, on 04/09/2019 **starting at 10:00**.

Documents in respect of this submission will be obtainable from 20/08/2019, Department: Legal & Administration, Room B 207, First floor, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga at an amount of R560.00. It is advised that the documents be acquired before commencement of the clarification meeting.

The closing time for the delivery of submissions is **18/09/2019** at 12:00. Telegraphic, telephonic, telex, facsimile, e-mail and late submissions will not be accepted.

Duly completed bid documents enclosed in a sealed envelope marked "**APPOINTMENT OF A MAXIMUM OF FOUR (04) PROFESSIONAL SERVICE PROVIDERS TO SUPPLY, DELIVERY AND OFF-LOADING OF PUBLIC LIBRARY BOOKS FOR STEVE TSHWETE LOCAL MUNICIPALITY FOR A PERIOD OF 24 MONTHS**" with the name of the bidder, shall be deposited at, Department: Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550) before 12:00 on 18/09/2019.

Queries relating to the issue of these documents may be addressed during normal office hours to Shirley Xulu on 013 249 7271

Submissions may only be submitted on the documentation that is issued.

Only prospective suppliers who score a minimum of 70 points for functionality will be invited to participate in the closed bidding process.

This document will be used to determine the functionality and responsiveness of the prospective service providers, whereafter the qualifying service providers will be invited to take part in a closed bidding process. Prospective suppliers must not submit any financial proposals with this document. Prospective suppliers are requested to only provide the following information requested and **Service Providers who fail to submit the documents indicated as compulsory will be disqualified.**

- Provision of a copy / print Tax compliance status pin –Non compulsory
- Summary of CSD registration- Non compulsory
- Original certified copy of valid BBBEE Certificate – (only SANAS accredited or Affidavits will be accepted) - Non compulsory, failure to attach will result in no points being awarded.
- Company registration documents (CK documents) – **Compulsory**
- Joint Venture Agreement (In case of a Joint Venture) – **Compulsory**
- Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – **Compulsory**

B. KHENISA
MUNICIPAL MANAGER
Steve Tshwete Local Municipality
Municipal Civic Building
Wanderers Avenue
MIDDELBURG
1050