

T1.1 TENDER NOTICE & INVITATION

STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO.: BS 08/05/2017

CLOSING DATE: 08/08/2017 AT 12H00

PROVISION OF A COMPREHENSIVE LIFT MAINTENANCE SERVICE ON ALL MUNICIPAL BUILDINGS (MP 313) FOR THE PERIOD OF 36 MONTHS AS AND WHEN REQUIRED.

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited to submit their bids for A Comprehensive Lift Maintenance service on all Municipal Buildings (MP 313) for the period of 36 months as and when required.

Tenders are hereby invited for the **PROVISION OF A COMPREHENSIVE LIFT MAINTENANCE SERVICE ON ALL MUNICIPAL BUILDINGS (MP 313) FOR THE PERIOD OF 36 MONTHS AS AND WHEN REQUIRED**, in the Steve Tshwete municipal region. **Tenderers should have a CIDB contractor grading of 3SI or higher.** The contract comprises mainly comprehensive of maintenance of Elevators/Lifts which will provide uninterrupted movement of people within the facilities.

The documents will be obtainable from the **03/07/2017**, from Ms Rose Kalies, Department of the Director Legal & Administration, Room B217, Municipal Building, Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550) against payment of a non-refundable tender amount of R450,00. Only bank guaranteed cheques or cash will be accepted. Cheques shall be made payable to the Steve Tshwete Local Municipality.

Duly completed tender enclosed in a sealed envelope marked "TENDER NO. BS:08/05/2017 PROVISION OF A COMPREHENSIVE LIFT MAINTENANCE SERVICE ON ALL MUNICIPAL BUILDINGS (MP 313) FOR THE PERIOD OF 36 MONTHS AS AND WHEN REQUIRED" with the name of the tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 2nd floor, Civic Centre, Wanderers Avenue, Middelburg, before 12H00 on Tuesday, 08 August 2017. The tenders will be opened in public.

A compulsory clarification meeting with representatives of the employer will take place at the **Infrastructure Services Boardroom, First floor, no. 14 SADC Street, Middelburg, Mpumalanga, 1050** on Thursday, 13 July 2017 starting at 10:00 hrs. Contract documentation will not be available on site, and the engineer will not be available for inspection purposes on any other occasion. **Bidders who are late for more than ten (10) minutes will not be allowed to sign the attendance register.**

Bidders will be evaluated on functionality whereby 60 points has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the conditions of tender in the tender document, read in conjunction with the supply chain management policy of Steve Tshwete Local Municipality where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE Status Level of Contribution. Tenderers must have the necessary skills, experience and capacity to perform the required work.

No awards will be made to a person:

- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Contractors who have the following are eligible to tender and must provide such proof:

- Original certified copy of valid B-BBEE certificate (non-compulsory, failure to submit no points will be awarded)
- Certified copy of current municipal account (not older than three months)
- Valid proof of registration with CIDB on 3SI or higher
- Rates and taxes Municipal account for no longer than three months old
- Proof of previous work done of a similar nature.
- Audited 3 years Financial statement
- Company registration certificates and Tax clearance certificate
- Company CSD summary report

SM MNGUNI

ACTING MUNICIPAL MANAGER

Steve Tshwete Local Municipality

Municipal Civic Building

Wanderers Avenue

MIDDELBURG

1050

