

T1.1 TENDER NOTICE & INVITATION



STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO.: BS07/10/2017

CLOSING DATE: 2018/04/10 AT 12H00

APPOINTMENT OF A CONTRACTOR TO SERVICE, REPAIR AND SUPPLY SPARE PARTS AND SUPPLY SERVICE EXCHANGE AUTO ELECTRICAL UNITS ON AN AD HOC BASIS FOR A PERIOD OF 36 MONTHS

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the service, repair, supply spare parts and supply service exchange auto electrical units on an ad hoc basis for a period of 36 months

Tender documents and specifications are available and can be obtained from Ms. Rose Kalies, Legal & Administration Department, Room B207, Municipal Building, Cnr of Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050 (Tel: [013] 249-7365, Fax: [013] 243-2550), at a non-refundable deposit of R500,00. Payments can be made through bank guaranteed cheque payable to the Steve Tshwete Local Municipality or cash.

The closing time for receipt of tenders is **12:00hrs** on **2018/04/10**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be opened in public.

A compulsory clarification meeting with representatives of the employer will take place at Cnr Walter Sisulu and Protea Road, Municipal Mechanical Workshop, Magasyn, Middelburg, Mpumalanga, 1050 on 2018/03/20 starting at 12H00. A bidder who arrives 10 minutes late will not be allowed to sign attendance register as such will not be eligible to tender. Any technical enquiries relating to the tender document may be directed to the **Director Physical Environmental Development, Ms Dalene Lambrechts OR Aubrey Madamalala at 013 249 7209**.

Duly completed tender enclosed in a sealed envelope separately marked "**TENDER NO. BS07/10/2017: APPOINTMENT OF A CONTRACTOR TO SERVICE, REPAIR AND SUPPLY SPARE PARTS AND SUPPLY SERVICE EXCHANGE AUTO ELECTRICAL UNITS ON AN AD HOC BASIS FOR A PERIOD OF 36 MONTHS**" with the name of the tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 1st floor, Office B207, Civic Centre, Cnr of Walter Sisulu and Wanderers Avenue, Middelburg, before 12H00 on 2018/04/10. The tenders will be opened in public

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where **80 points** will be allocated in respect of price and **20 points** in respect of B-BBEE Status Level of Contribution. **Bidders have to score the minimum points of 60 out of 100 for functionality to be further evaluated on price and BBEE.**

No awards will be made to a person:

- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Original certified copy of valid BBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.**
- **Copy of company registration certificate(CK) - Compulsory**

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- **Copy/ printed Tax Clearance Certificate or Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory**
- **Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – Compulsory**
- **CSD summary report – Compulsory**

B. KHENISA

ACTING MUNICIPAL MANAGER

STEVE TSHWETE LOCAL MUNICIPALITY

Municipal Civic Building

Cnr of Walter Sisulu and Wanderers Avenue

MIDDELBURG,1050