

T1.1: TENDER NOTICE AND INVITATION TO TENDER



**STEVE TSHWETE LOCAL MUNICIPALITY
TENDER NO: BS05/04/2018
CLOSING DATE: 29/05/2018**

RE- ADVERT: RE-PERFORM INFRA-RED SCANNING ON THE ELECTRICAL EQUIPMENT WITHIN MP313 AREA FOR PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS: PROVISION OF CONSULTING ELECTRICAL ENGINEERING SERVICES

Tenders are invited for the provision of Normal Services for administration and re-perform infra-red scanning on the electrical equipment within mp313 area for period of three years on an as and when required basis, as defined by the Scope of Services contained in the bid document.

Tender documents and specifications are available from 02/05/2018 and can be obtained from Ms Rose Kalies, Department of the Director Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550) against payment of a non-refundable tender amount of R500.00. Only bank guaranteed cheques or cash will be accepted. Cheques shall be made payable to the Steve Tshwete Local Municipality.

Queries relating to the issue of these documents may be addressed during normal office hours to Ms Rose Kalies, Department of the Director Legal & Administration, Room B207, Municipal Building, Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550)

A compulsory clarification meeting with representatives of the Employer will take place at the CNR Walter Sisulu and Protea Road, Electrical workshop training room, Magasyn, Middelburg, Mpumalanga, 1050 on 15/05/2018 starting at 10:00. Tenderers who are 10 minutes late for compulsory clarification meeting will not be considered for the signing of the attendance register and shall not be eligible to tender. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Duly completed tender enclosed in a sealed envelope marked **“TENDER NO. BS05/04/2018: RE-PERFORM INFRA-RED SCANNING ON THE ELECTRICAL EQUIPMENT WITHIN MP313 AREA FOR PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS”** with the name of the Tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 1st floor, Civic Centre, Corner Walter Sisulu and Wanderers Avenue, Middelburg, before **12.00** on the closing date. The tenders will be opened in public.

Bidders will be evaluated on functionality whereby 70 points has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where 80 points will be allocated in respect of price and 20 points in respect. B-BBEE Status level of contribution Tenderers must have the necessary skills, experience and capacity to perform the required work.

No awards will be made to a person:

- Who is in the service of the state,
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state,
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The Council is not bound to accept the lowest or any tender.

Pre-qualifying criteria for preferential procurement shall be applied. Bids will be pre-qualified on the following criteria for preferential procurement. Only bidders that meet the following pre-qualifying criteria shall be considered:

Only Bidders with a BBEE Level 1, 2 or 3 Certificate will be considered.

NB* COMPULSORY BRIEFING SESSION

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- Original certified copy of valid BBBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.
- Copy of company registration certificate (CK) - Compulsory
- Copy/ printed Tax Clearance Certificate or Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory
- Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – Compulsory
- CSD summary report – Compulsory

B. KHENISA
ACTING MUNICIPAL MANAGER
Steve Tshwete Local Municipality
Municipal Civic Building
Cnr of Walter Sisulu and Wanderers Avenue
MIDDELBURG

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2