

**T1.1: TENDER NOTICE AND INVITATION TO TENDER****STEVE TSHWETE LOCAL MUNICIPALITY**

**TENDER NO: BS04/04/2018**  
**CLOSING DATE: 16/05/2018**

**PROVISION OF CONSULTING ELECTRICAL ENGINEERING SERVICES: APPOINTMENT OF A MAXIMUM OF FOUR (4) PANEL OF CONSULTANTS FOR ELECTRICAL ENGINEERING SERVICES TO PLAN, DESIGN, IMPLEMENT AND PERFORM STUDIES FOR A PERIOD OF 36 MONTHS ON AN AS AND WHEN REQUIRED BASIS**

Tenders are invited for the provision of Normal Services for APPOINTMENT OF A MAXIMUM OF FOUR (4) PANEL OF CONSULTANTS FOR ELECTRICAL ENGINEERING SERVICES TO PLAN, DESIGN, IMPLEMENT AND PERFORM STUDIES FOR A PERIOD OF 36 MONTHS ON AN AS AND WHEN REQUIRED BASIS.

Tender documents and specifications are available and can be obtained from Ms Rose Kalies, Department of the Director Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550) against payment of a non-refundable tender amount of **R500.00**. Only bank guaranteed cheques or cash will be accepted. Cheques shall be made payable to the Steve Tshwete Local Municipality.

Queries relating to the issue of these documents may be addressed during normal office hours to Ms Rose Kalies, Department of the Director Legal & Administration, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550)

A compulsory clarification meeting with representatives of the employer will take place at Electrical Workshop (Boardroom), Cnr Protea and Walter Sisulu Street, Magasyn, Middelburg, Mpumalanga, 1050 on 25/04/2018 at 10:00. A bidder who arrives 10 minutes late will not be allowed to sign attendance register as such will not be eligible to tender. Contract documentation will not be available on site, and the engineer will not be available for inspection purposes on any other occasion.

Duly completed tender enclosed in a sealed envelope marked "**TENDER NO. BS04/04/2018: PROVISION OF CONSULTING ELECTRICAL ENGINEERING SERVICES: APPOINTMENT OF A MAXIMUM OF FOUR (4) PANEL OF CONSULTANTS FOR ELECTRICAL ENGINEERING SERVICES TO PLAN, DESIGN, IMPLEMENT AND PERFORM STUDIES FOR A PERIOD OF 36 MONTHS ON AN AS AND WHEN REQUIRED BASIS**" with the name of the tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 1<sup>st</sup> floor, Office B207, Civic Centre, Wanderers Avenue, Middelburg, before 12:00 on 16/05/2018. The tenders will be opened in public.

*Bidders will be evaluated on functionality whereby **70 points** has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the conditions of tender in the tender document, read in conjunction with the supply chain management policy of Steve Tshwete Local Municipality where **80 points** will be allocated in respect of price and **20 points** in respect of B-BBEE Status Level of Contribution. Tenderers must have the necessary skills, experience and capacity to perform the required work.*

No awards will be made to a person:

- Who is in the service of the state,

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state,
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The Council is not bound to accept the lowest or any tender.

A maximum of four (4) consultants will be appointed as follows:

- Electrical building design and installation – 1 Consultant
- Sub-station and switching station – maximum of 2 Consultants
- Electrical tariff and cost of supply study – 1 Consultant

Not more than two (2) areas of responsibilities will be awarded to one specific bidder.

**The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified):**

- Original certified copy of valid BBBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.**
- Copy of company registration certificate (CK) – Compulsory**
- Copy of Bank rating if the tender is above R2 Million- Compulsory**
- Copy/ printed Tax Clearance Certificate or Tax compliance status Pin to enable the municipality to verify the bidder’s tax compliance status- Compulsory**
- Audited Annual Financial Statements for the past three (3) years if the value of the tender is above R10 Million - Compulsory**
- Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – Compulsory**
- CSD summary report – Compulsory**
- Certified Copy of Professional Indemnity Insurance- Compulsory**

**B KHENISA**  
**ACTING MUNICIPAL MANAGER**  
 Steve Tshwete Local Municipality  
 Municipal Civic Building, Wanderers Avenue  
**MIDDELBURG**  
 1050

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2