



STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO.: BS01/10/2020

CLOSING DATE: 10/11/2020 AT 12H00

APPOINTMENT OF AN ADDITIONAL PANEL OF MAXIMUM 2 (TWO) SERVICE PROVIDERS FOR REPAIRS AND MAINTENANCE OF MUNICIPAL FLEET AS AND WHEN REQUIRED FOR A PERIOD OF 2 (TWO) YEARS

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the APPOINTMENT OF AN ADDITIONAL PANEL OF MAXIMUM 2 (TWO) SERVICE PROVIDERS FOR REPAIRS AND MAINTENANCE OF MUNICIPAL FLEET AS AND WHEN REQUIRED FOR A PERIOD OF 2 (TWO) YEARS .

Tender documents will be obtainable from the 13/10/2020, from Department of the Director Legal & Administration Department, Room B207, Municipal Building, Corner Walter Sisulu and Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050 (Tel: [013] 249-7365, Fax: [013] 243-2550), at a non-refundable deposit of **R650,00**. Only bank guaranteed cheques or cash will be accepted. Cheques shall be made payable to the Steve Tshwete Local Municipality.

The closing time for receipt of tenders is **12:00hrs** on **10/11/2020**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the tender document may be directed to KP MASHABELA at 013 249 7002.

NO BRIEFING WILL BE HELD. BIDDERS ARE ENCOURAGED TO SEND QUESTIONS VIA EMAILS PROVIDED ON.

Fully completed tender documents, clearly marked "**Tender No. BS01/10/2020: APPOINTMENT OF AN ADDITIONAL PANEL OF MAXIMUM 2 (TWO) SERVICE PROVIDERS FOR REPAIRS AND MAINTENANCE OF MUNICIPAL FLEET AS AND WHEN REQUIRED FOR A PERIOD OF 2 (TWO) YEARS**" with "**NAME of TENDERER**" **must be placed in a sealed envelope and placed in the tender box** provided by **Steve Tshwete Municipality on the 1st floor, Room B 207, Civic Centre, Corner Walter Sisulu and Wanderers Avenue, Middelburg**, by no later than 12h00 on **10/11/2020**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on functionality whereby 60 points has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE Status Level of Contribution.

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;

- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

Only 1 (ONE) service provider will be appointed per category.

Bidders will not be disqualified if only tendered for a specific category.

Bidders are required to complete the whole BOQ (pricing schedule) for the category of their choice.

Pre-qualifying criteria for preferential procurement shall be applied. Only bidders that meet the following pre-qualifying criteria shall be considered:

- Criteria 2: Only Bidders with a BBBEE Level 1 or Level 2 Certificate will be considered.

The following documents have to be attached as Annexure A (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- Original certified copy of valid BBBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.
- Copy of company registration certificate(CK) – Compulsory
- Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Non-Compulsory
- Copy of current municipal account (not older than 3 months) or copy of Lease Agreement (and Landlord's municipal account) – Compulsory
- CSD summary report – Non-Compulsory
- Joint Venture Agreement (In case of a Joint Venture) – Compulsory
- Joint Ventures must be registered on CSD as Joint Venture
- Audited annual financial statements for the past 3 years for Bid above R10m – Compulsory
- Tender document must be completed in full - compulsory

B.KHENISA
MUNICIPAL MANAGER
 STEVE TSHWETE LOCAL MUNICIPALITY
 Municipal Civic Building
 Wanderers Avenue
MIDDELBURG
 1050