

# T1.1 TENDER NOTICE & INVITATION



## STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO.: BS01/04/2018

**CLOSING DATE: 29/05/2018 AT 12H00**

### **APPOINTMENT OF A MAXIMUM OF TWO (02) CONSULTANTS FOR DESIGNS, SUPERVISION, MONITORING AND PROJECT MANAGEMENT OF ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS**

Tenders are invited for the provision of professional services on APPOINTMENT OF A MAXIMUM OF TWO (02) CONSULTANTS FOR DESIGNS, SUPERVISION, MONITORING AND PROJECT MANAGEMENT OF ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS for the Steve Tshwete Local Municipality MP313 Area, as defined by the Scope of Services contained in the bid document.

Tender documents and specifications are available from 02/05/2018 and can be obtained from Ms. Rose Kalies, Legal & Administration Department, Room B 207, Municipal Building, Corner Wanderers Avenue and Walter Sisulu street, P.O. Box 14, Middelburg, Mpumalanga 1050 (Tel: [013] 249-7365, Fax: [013] 243-2550), at a non-refundable deposit of **R500,00**. Payments can be made through bank guaranteed cheque payable to the Steve Tshwete Local Municipality or cash.

The closing time for receipt of tenders is **12:00hrs** on **29/05/2018**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the tender document may be directed to the Ms NS. Msebe / Mr T. Chebase (013) 249 7176/ 7085/7020. **A compulsory briefing session will be held on 15/05/2018 at 10:00 at the Library Auditorium, Cnr Wanderers and Walter Sisulu Street, Middelburg, MIDDELBURG.**

Fully completed tender documents, clearly marked **"Tender No. BS01/04/2018: APPOINTMENT OF A MAXIMUM OF TWO (02) CONSULTANTS FOR DESIGNS, SUPERVISION, MONITORING AND PROJECT MANAGEMENT OF ALL MUNICIPAL BUILDINGS AND COMMUNITY FACILITIES PROJECTS FOR A PERIOD OF 3 (THREE) YEARS ON AN AD HOC BASIS** with **"NAME of TENDERER"** must be placed in a sealed envelope and placed in the **tender box** on the **1<sup>st</sup> floor**, Room B207, Steve Tshwete Municipality, Civic Centre, Corner Wanderers Avenue and Walter Sisulu street, Middelburg, **by no later than 12h00 on 29/05/2018**. The envelope must be endorsed with number, title and closing date as indicated above.

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality **where 80 points** will be allocated in respect of price and **20 points** in respect of B-BBEE Status Level of Contribution. Bidders will be evaluated on functionality whereby a minimum of **70 points** has to be attained before financial proposals can be considered

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The Council is not bound to accept the lowest or any tender.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

**Pre-qualifying criteria for preferential procurement shall be applied. Bids will be pre-qualified on one (1) criteria for preferential procurement. Only bidders that meet the following pre-qualifying criteria shall be considered:**

Only Bidders with a BBEE Level 1 or Level 2 Certificate will be considered.

**NB\* COMPULSORY BRIEFING SESSION**

**The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified)**

**Original certified copy of valid BBEE Certificate (non-compulsory, failure to submit no points will be awarded) only SANAS accredited or Affidavits will be accepted.**

**Copy of company registration certificate (CK) - Compulsory**

**Copy/ printed Tax Clearance Certificate or Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory**

**Copy of current municipal account (not older than 3 months) – copy of Lease Agreement – Compulsory**

**CSD summary report – Compulsory**

**Copy of Bank Rating for bids above the amount of R2 million – Compulsory**

**Company's latest 3 years Audited Financial Statements if the bid amount is above R10 million – Compulsory**

**Indemnity Certificate - Compulsory**

**B. KHENISA**

**ACTING MUNICIPAL MANAGER**

STEVE TSHWETE LOCAL MUNICIPALITY

Municipal Civic Building

Cnr of Walter Sisulu and Wanderers Avenue

**MIDDELBURG**

1050

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2